



ILFRACOMBE TOWN COUNCIL

Minutes of the MEETING OF THE COUNCIL held on 14 January 2019

This meeting was held in the Ilfracombe Centre, High Street, Ilfracombe and started at 7pm

Present: Cllrs: V Gates (Mayor), L Aston, R Donovan, J Donovan, D Turton, N Pearson, F Pearson, P Yabsley, G Squires, R Courtnadge, G Fowler, G Coulter, K Leck, M Edmunds, P Crabb.

In attendance: Pastor Hills, the Proper Officer, the Programme Manager and 4 members of the public.

Pastor Hills opened with Prayers.

The Mayor welcomed everyone to this evening's meeting and began proceedings.

4794. To receive apologies and reasons for absence;

Cllrs: G Schofield (holiday), B Gear (holiday), S Trebble (holiday).

4795. To receive declarations of interest and consider members' submitted dispensation requests.

Declarations of interest noted: A record book was made available and members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 10/12/18).
Cllr P Yabsley declared a pecuniary interest in item 4812 and he left the room while discussion and voting took place.

4796. Notification of items for information to be raised at Chair's discretion.

See item 4813

4797. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.

A member of the public asked if this council could investigate the lack of lights being switched on at the rear of the Landmark Theatre, Cllr V Gates said it will be looked into by the Council on his behalf. It was also asked if there were any plans for improving the High Street, Cllr R Donovan noted that there is some funding available from the Government, however it's being looked into whether the criteria can be met along with sourcing partners to be involved.

4798. To approve and adopt the minutes of the Full Council meeting – 10th December 2018.

Cllr V Gates proposed that the minutes of the meeting were a true and correct record, Cllr R Donovan seconded with an amendment to minute 4789 –

*Cllr R Donovan noted that at a recent Development Sites meeting, a presentation was heard from an agent for the former Golden Coast Amusement site and **the Colossus Site** is due to be issued with a 215 notice. Members who were not present at the meeting abstained from voting.*

4799. Minutes of Planning Committee meeting (to note & approve recommendations) – 17th December 2018

Cllr G Fowler proposed that the minutes of the meeting were a true and correct record. Cllr G Squires seconded and with all in favour they were noted.

4800. Minutes of the Finance & General Purpose Meeting (to note & approve recommendations) – 17th December 2018

Cllr R Donovan proposed that the minutes of the meeting were a true and correct record. Cllr G Coulter seconded and with all in favour they were noted.

The following recommendations made at the meeting were agreed;

- To agree a grants budget for 2019/20 of £20,000

4801. Minutes of Staffing Committee meeting (to note and approve recommendations) – 7th January 2019

Cllr N Pearson presented the minutes of the meeting which were noted.

The following recommendations made at the meeting were agreed;

- To agree not to replace the Asset Manager role but to redistribute specific functions as required after a staff consultation has taken place.

(Proposed by Cllr N Pearson, seconded by Cllr Mrs J Donovan, agreed by all).

4802. To formulate a Neighbourhood Plan

Cllr M Edmunds noted that he needs to clarify conflicting information that has been received and meet with the sub-committee before bringing a proposal back to Full Council.

4803. Plastic Free

Cllr N Pearson noted a 'Mass Unwrap' event at Ilfracombe Tesco this Saturday which will involve the Youth Council.

Cllr P Crabb had concerns about the event being a protest and asked why the ITC website and social media pages were being used to promote the event, Cllr N Pearson replied that it's an event working with Tesco to raise awareness of the amount plastic used.

Members discussed the event and the promotion on the ITC website and social media pages in detail.

Cllr K Leck proposed to agree to take down all posts promoting the 'Mass Unwrap' event on the ITC website and social media pages, Cllr P Yabsley seconded and all members were in favour.

Cllr N Pearson proposed that this council write a policy about being a plastic free town and the use of plastics, Cllr P Yabsley seconded with an amendment to write a policy that covers all external campaigns as a whole, with 3 members for the amendment, 8 members against and 2 abstentions, the amendment was not agreed.

Cllr N Pearson proposed to write a policy on plastic free and the role ITC have in that area, Cllr K Leck seconded with all members in favour and 1 abstention, the motion was carried.

4804. Carbon Neutral

Cllr N Pearson proposed that ITC implement a policy about being a carbon neutral town, Cllr K Leck noted that he doesn't know enough about it to be able to discuss the topic.

Cllr V Gates suggested that Cllr N Pearson brings a report to the next meeting to clarify her proposal.

4805. Urgent request for replacement windows at the Lantern.

The Programme Manager tabled report ITC 371. The report highlighted the critical need for replacement windows at the Lantern due to a health and safety risk.

Due to confusion over whether the windows are hardwood or softwood, members asked to wait until the Conservation Officer has carried out an inspection so that specific quotes for replacement windows could be obtained. The windows will be made safe by the Facilities Manager in the interim.

4806. To agree a response to the Ilfracombe Harbour Pilotage Function Removal Order consultation.

Cllr G Fowler provided members with a summary of what the pilotage function involves and that it covers an extensive area. The removal of this function was set in motion by the former Harbourmaster and the Ilfracombe Harbour Board is now looking for support from this council. Cllr G Fowler proposed to agree to support the removal of the Ilfracombe Harbour Pilotage Function, Cllr P Crabb seconded and all members were in favour. Cllr V Gates will write and submit the response.

4807. Report from the Programme Manager (to include One Ilfracombe Update).

The Programme Manager tabled the update report ITC 370 this evening.

Cllr N Pearson noted that the Youth Council met for the third time, not the first as stated in the report. Cllr N Pearson also noted that the project plan for work funded by Devon and Cornwall Police should be taken to Full Council in the first instance and not to the Staffing Committee.

The report was noted.

4808. Reports from County/District Councillors (written reports requested).

Cllr P Crabb tabled his County Councillor report which was noted.

Cllr M Edmunds noted that some legal issues are currently being resolved regarding the Sothern Extension development.

4809. Reports from Working Groups and Councillor Champions (written reports requested).

Cllr G Fowler noted that:

- the Marketing Group had a meeting last week and they looked through the programme of events for this year. There are around 25 events for 2019 and they look forward to another successful year.
- there was an open day for potential contractors for the Watersports Centre and several contractors had expressed an interest.
- the North Devon Marketing Bureau is holding a North Devon Tourism Conference on Thursday 24th January from 1pm at the Landmark Theatre which is open to the public.
- he will be bringing a proposal on behalf of the marketing group to the next Full Council meeting regarding the purchase and distribution of leaflets.

4810. Health and Safety.

Nothing to report this evening

4811. Correspondence/Licenses/Notices –

- Letter received requesting assistance from this Council in obtaining whether or not Premier Park's ANPR cameras at Ropery Road car park are calibrated – the Proper Officer will write to Premier Park.
- Letter received from a user of Ropery Road car park asking for assistance with a parking fine received from Premier Park for an unpaid overstay – the proper Officer will respond.
- Letter received from a user of Ropery Road car park asking for assistance with a parking fine received from Premier Park because of a vehicle registration entered incorrectly – the Proper Officer will respond.
- Email received from Barnstaple and Pilton Cricket Club asking for this Council's support in their application for funding from the Communities Together Fund. – Members agreed to support, the Proper Officer will write the letter.
- Letter received from Lee & Lincombe Residents Association asking if the toilets could be open for the Christmas holiday period and noting a need for repair before they open again this year. – Members asked for quotes for the works to be obtained and then brought back in a report to this council.
- Email to state that plans to sail the replica slave ship 'The Zong' around a number of UK ports has been postponed for 12 months. – noted.

4812. Finance

a) To adopt the Statement of accounts as at 31 December 2018 – The tabled statement of accounts was proposed by Cllr R Donovan, seconded by Cllr P Crabb and agreed by all.

b) To pass invoices for payment as at 31 December 2018

All invoices as tabled were proposed by Cllr R Donovan, seconded by Cllr G Squires and agreed for payment by all.

Invoices for the Vision Community Centre were proposed by Cllr R Donovan, seconded by Cllr L Aston and agreed for payment by all.

4813. Chairs Discretion

- Cllr N Pearson asked if ITC would be happy to promote voter registration in the reception at the Ilfracombe Centre. This would include the supply of postal vote forms, assistance with completing forms and returning to NDC. Members were happy to support this.
- Cllr P Crabb made members aware that he is in the process of asking the United Reformed Church committee to lift a covenant on the Lantern which will increase the value of the building, he will bring more information to this council once received.

The meeting finished at 20.40



Miss Rachel Collins
Proper Officer

15th January 2019