



Members of Ilfracombe Town Council –

You are hereby summoned to attend a meeting of the Full Council

Full Council Meeting - Monday 10 December 2018 at 7pm

Venue – Council Chamber, The Ilfracombe Centre, High Street, Ilfracombe

The meeting will be opened with prayers. Anyone not wishing to attend during this period may wait outside of the Council Chamber and join the meeting directly after.

Please note: Prior to the meeting there will be a video presentation by the Youth Council. This will start at 6.30pm

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of interest and consider members' submitted dispensation requests.
3. Notification of items for information to be raised at Chair's discretion.
4. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.
5. To receive a report from the Police representative
6. To approve and adopt the minutes of the Full Council meeting – 12th November 2018.
7. Minutes of Planning Committee meeting (to note and approve recommendations) – 19th November 2018.
8. Minutes of the Finance & General Purpose Meeting – 26th November 2018 (to note and approve recommendations).
9. Minutes of Staffing Committee meeting (to note and approve recommendations) – 3rd December 2018
10. To adopt the Council and Committee meeting dates as scheduled for 2019
11. To adopt the updated ITC Standing Orders, ITC Financial Regulations, ITC Code of Conduct for Members
12. To adopt the Data Protection Policy and Privacy Statement
13. Freeman/women of Ilfracombe – *Report ITC 368 refers – Cllr Val Gates*
14. 'A' boards – *Cllr V Gates*
15. To formulate a Neighbourhood Plan – update by Cllr Mike Edmunds
16. To consider 'Free Parking at Ropery Road car park on Christmas Eve – Monday 24th December 2018 for Pip 'N' Jim's Christingle service – *Cllr M Edmunds*
17. North Devon Record Office funding request
18. Request to use up to £1,000 from the Youth Council ear-marked reserves to support requests for funding from the Essex Dance Theatre, Ilfracombe Girl Guides, Exmoor Explorers, Ilfracombe Scout Group and Belle's Place. – *Cllr Netti Pearson*
19. Appointment of a Community Builder – ITC 367
20. To receive report from the Programme Manager (to include One Ilfracombe update).
21. To receive reports from County/District Councillors (written reports requested).
22. To receive reports from Working Groups and Councillor Champions (written reports requested). *Representatives to identify organisations*.
23. Health and Safety.
24. Correspondence/Licenses/Notices. –
25. Finance.
 - a) To adopt the Statement of accounts as at 30 November 2018.
 - b) To pass invoices for payment as at 30 November 2018.
26. Chairs Discretion –

Members of the Press and Public welcome.

Rachel Collins,
Proper Officer & Centre Manager

5 December 2018