



*Members of Ilfracombe Town Council –*  
*You are hereby summoned to attend a meeting of the Full Council*  
**Full Council Meeting - Monday 14 January 2019 at 7pm**

**Venue – Council Chamber, The Ilfracombe Centre, High Street, Ilfracombe**  
*The meeting will be opened with prayers. Anyone not wishing to attend during this period may wait outside of the Council Chamber and join the meeting directly after.*

**AGENDA**

1. To receive apologies and reasons for absence
2. To receive declarations of interest and consider members' submitted dispensation requests
3. Notification of items for information to be raised at Chair's discretion
4. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes
5. To approve and adopt the minutes of the Full Council meeting – 10<sup>th</sup> December 2018
6. Minutes of Planning Committee meeting (to note and approve recommendations) – 17<sup>th</sup> December 2018
7. Minutes of the Finance & General Purpose Meeting – 17<sup>th</sup> December 2018 (to note and approve recommendations)
8. Minutes of Staffing Committee meeting (to note and approve recommendations) – 7<sup>th</sup> January 2019
9. To formulate a Neighbourhood Plan – *Proposal from working group*
10. Plastic Free – *Cllr N Pearson*
11. Carbon Neutral – *Cllr N Pearson*
12. Urgent request for replacement windows at the Lantern – *Programme Manager*
13. To agree a response to the Ilfracombe Harbour Pilotage Function Removal Order Consultation
14. To receive a report from the Programme Manager (to include One Ilfracombe update)
15. To receive reports from County/District Councillors (written reports requested)
16. To receive reports from Working Groups and Councillor Champions (written reports requested) \*Representatives to identify organisations\*
17. Health and Safety
18. Correspondence/Licenses/Notices – *PP complaint / Support letter request*
19. Finance
  - a) To adopt the Statement of accounts as at 31 December 2018
  - b) To pass invoices for payment as at 31 December 2018
20. Chairs Discretion –

*Members of the Press and Public welcome*

A handwritten signature in blue ink, appearing to read 'Rachel Collins'.

Rachel Collins,  
Proper Officer – Ilfracombe Town Council

9 January 2019