



ILFRACOMBE TOWN COUNCIL

Minutes of the MEETING OF THE COUNCIL held on 10 September 2018

This meeting was held in the Ilfracombe Centre, High Street, Ilfracombe and started at 7pm

Present: Cllrs: V Gates (Mayor), L Aston, R Donovan, J Donovan, G Coulter, D Turton, P Crabb, M Edmunds, N Pearson (arrived 7:30) G Schofield, P Yabsley, F Pearson, G Squires

In attendance: Pastor Hills, the Programme Manager, the Project Co-ordinator, The Community Connector and 4 members of the public.

Pastor Hills opened with Prayers.

The Mayor welcomed everyone to this evening's meeting and began proceedings.

4707. To receive apologies and reasons for absence;

Cllrs: S Trebble (other commitments), G Fowler (holiday), R Courtnadge (holiday), B Gear (unwell), K Leck (other commitments).

4708. To receive declarations of interest and consider members' submitted dispensation requests.

Declarations of interest noted: A record book was made available and members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 1/7/12).

None noted

4709. Notification of items for information to be raised at Chair's discretion.

See item 4724

4710. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.

Mr Norman Bryant thanked the Town Council for reporting the sunken patch of tarmac in the road adjacent to Wetherspoons/Gilbert Grove that he reported at the last meeting. It has been fixed.

Ms Philippa Dyke-Simmons raised her concern over a planning infringement on land between Gypsy Lane and Crofts Lea Park Ilfracombe. A shed and a tepee have been erected and there is a person living on site. This person has been known to cause affray and be a public nuisance around Ilfracombe and this is having a detrimental effect on the town. She asked if the Town Council could liaise with the relevant authorities to organise a case conference to look at the issues.

Cllr Edmunds commented that the authorities are aware of the issues and suggested that the Town Council ask NDC to hold a case conference. All agreed.

Mrs June Williams asked the Town Council to consider allowing Cheyne Beach car park permit holders to use Ropery Road car park free of charge during periods of bad weather when they are unable to use Cheyne Beach. This arrangement currently runs for the winter period anyway but instances such as this week where the forecast is bad means they are advised to find alternative parking but need to pay for it.

Cllr Gates advised Mrs Williams that this matter will be raised at the next Finance and General purpose meeting/car park group meeting.

4711. To receive a report from the police representative.

PCSO Hyde emailed the latest crime figures for Ilfracombe. These figures will be circulated with these minutes.

4712. To approve and adopt the minutes of the Full Council meeting – 13th August 2018.

Cllr V Gates proposed that the minutes of the meeting were a true and correct record. Cllr J Donovan seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting.

Amendment received from Cllr N Pearson (after the minutes had been approved). - *Item 4702. Reports from Community Engagement, Working Groups and Councillor Champions (written reports requested).*

Cllr N Pearson noted that there is currently a consultation open by NHS England for *Integrated Care*. Cllr N Pearson also noted that there will be a *consultation* on 18th September and more information will be provided and circulated in a report when more details are available. The meeting agreed these would not affect the original adoption of the minutes

4713. Community Connector Report

Cllr V Gates moved the tabled Community Connector presentation up on the agenda with agreement from the meeting as Miriam Turner had to leave the meeting as soon as possible due to other commitments.

The Programme Manager explained the history of the role, the Project Co-ordinator went through the statistics and outcomes for the last year and then Miriam went through 4 case studies that had happened within the last year. The Community Connector report will be completed before the end of September and will be circulated to all Councillors.

4714. Minutes of Planning Committee meeting (to note & approve recommendations) – 20th August 2018

Cllr G Squires proposed that the minutes of the meeting were a true and correct record. Cllr P Yabsley seconded and with all in favour they were noted.

Cllr M Edmunds commented that at the next planning meeting there would be a discussion on the need for a neighbourhood plan for Ilfracombe and Graham Townsend would be attending to give advice.

4715. Minutes of the Finance & General Purpose Meeting (to note & approve recommendations) – 28th August 2018

Cllr R Donovan proposed that the minutes of the meeting were a true and correct record. Cllr G Schofield seconded and with all in favour they were noted.

The following recommendations made at the meeting were agreed and adopted by all members:

- To agree to instruct Jamie Brown Roofing to carry out repairs to the Lantern roof. Proposed by R Donovan and seconded by P Crabb. All agreed.
- To agree to write off the outstanding Joshua Tree Café debt of £9874.19. Proposed by R Donovan and seconded by P Yabsley. All agreed.
(Cllr Yabsley suggested that an ITC debt policy should be agreed. This will be discussed at the next F&GP meeting and a policy brought back to Full Council).
- To agree to instruct J&D Groundworks to carry out bin storage works at Ropery Road car park. Proposed by R Donovan and seconded by G Schofield. All agreed.

4716. Minutes of Staffing Committee meeting (to note and approve recommendations) – 3rd September 2018

Cllr N Pearson proposed that the minutes of the meeting were a true and correct record. Cllr J Donovan seconded and with all in favour they were noted.

The following recommendations made at the meeting were agreed and adopted by all members:

- to employ a permanent part-time Customer Service Advisor (2.5 days per week).

4717. To agree on written evidence to submit to the House of Lords Select Committee on Regenerating Seaside Towns and Communities – Cllr Rod Donovan

Cllr R Donovan thanked the Councillors who had contributed to the report he had previously circulated. He noted that he would be adding a section regarding the deprivation status of the town to the document. The written evidence was proposed for agreement by Cllr R Donovan, seconded by Cllr G Schofield. All agreed. Cllr R Donovan was thanked for a great piece of work.

4718. Report from the Programme Manager (to include One Ilfracombe Update).

The Programme Manager tabled the update report ITC 350 this evening which was noted. To summarise the main points;

- The Tour of Britain event (Monday 3rd September) was very successful with staff from Ilfracombe Town Council being commended on their contribution by the Tour organisers.
- A funding bid was submitted to the Building Connections fund (Big Lottery) building on the Community Connector role and social isolation within our community.
- Business Crime reduction partnership steering group is due to meet at the end of September and consultation work within the community will commence after this.
- A Cancer Support group in Ilfracombe will be starting in January 2019 at the Lantern.
- The South Molton diabetes event was very successful. The Holsworthy and Bideford events are coming up in the next few months.
- The Town Team radio will be allocated to Town Team members this week and the network will be back up and running in due course.
- School Gates running is restarting on Monday 17th September 2018.
- Defibrillator training is being held on Tuesday 25th September 2018 6.30 pm. Still a few spaces available.

The Mayor commended the outstanding work that is being undertaken by the ITC officers.

4719. Reports from County/District Councillors (written reports requested).

Cllr P Crabb noted that the drainage issues at Pall/Slade will be rectified by Devon County Council.

Cllr P Crabb noted that minor road works will be happening around the town in the coming months including the missing part of Mullacott surfacing and an area in Chambercombe where the tarmac has worn away.

Cllr P Crabb noted that Cllr Andrew Leadbetter will be visiting the area to talk about Health Hubs.

Cllr M Edmunds noted the recent changes in HMO legislation for North Devon Council and commented that it unfortunately came too late in relation to a planning application which was recommended for refusal by both ITC and NDC but then approved by the planning inspector.

Cllr Yabsley suggested that ITC could have worded the objection stronger and should learn from this in future and take advice from Planning Officers. He suggested that the proposed Neighbourhood plan would lend weight to objections in the future.

4720. Reports from Community Engagement, Working Groups and Councillor Champions (written reports requested).

Cllr N Pearson's health champion report was circulated before the meeting.

Cllr N Pearson noted that she had just returned from the House of Commons where she was invited on behalf of the Save Our Hospital Services campaign to a meeting to express concern about the process of Health Scrutiny and referral to the Independent Reconfiguration Panel. Cllr N Pearson will circulate a report regarding the meeting in due course.

Cllr N Pearson noted that she had attended the Northern Devon Healthcare Trust Board meeting on Tuesday 4th September which proved to be a positive meeting.

Cllr L Aston noted that at Thursday's Ilfracombe Traders meeting Sgt Joey Lester from Ilfracombe Police will be attending to speak to the Ilfracombe business community.

4721. Health and Safety.

The Programme Manager noted that ID badges for all Councillors and members of staff have now been ordered and should arrive within the next 7 days.

4722. Correspondence/Licenses/Notices –

- Hornsby Letter – Cllr Val Gates read out the proposed letter being sent in response to Mr Hornsby's recent data request correspondence. All Councillors were in agreement with this response.
- An email had been received from Environmental Health at NDC regarding a seagull problem at the harbour and correspondence they had received from a member of the public. An action was noted for the Programme Manager to raise this at the next Town Team meeting.
- Tour of Britain – letter received from the Tour of Britain organiser thanking the ITC Community Engagement Co-ordinator for all her work towards the Ilfracombe part of the race.

4723. Finance

a) To adopt the Statement of accounts as at 31 August 2018 – The tabled statement of accounts was proposed by Cllr R Donovan, seconded by Cllr G Schofield and agreed by all.

b) To pass invoices for payment as at 31 August 2018

All invoices as tabled were proposed by Cllr R Donovan, seconded by Cllr F Pearson and agreed for payment by all.

Invoices for the Vision Community Centre were proposed by Cllr R Donovan, seconded by Cllr G Schofield and agreed for payment by all.

Cllr P Crabb asked if a copy of the current bank statement could be circulated with the statement of accounts each month. An action was agreed for the Proper Officer to circulate the bank statement each month.

4724. Chairs Discretion

Three items raised by Cllr V Gates

- Cllr V Gates has been approached by the Army cadets who would like to provide a 'Mayors Cadet' to accompany the Mayor at formal events. All agreed this would be a good idea.
- Cllr V Gates proposed that 'Past Mayor Medals' should be given to all past Mayors of Ilfracombe. Agreement for this to be looked into by F&GP meeting and an additional budget to the mayors allowance to be found if needed.
- Cllr V Gates has been contacted by a member of the community suggesting that the Town Council honour our Town Crier Roy Goodwin for the years of service he has given Ilfracombe with maybe a portrait/photo in reception at The Ilfracombe Centre. This will be looked in to by the Proper Officer.

The meeting finished at 20.58

Minutes taken by:
Hannah McDonald
Project Co-ordinator

11th September 2018



Miss Rachel Collins
Proper Officer