



ILFRACOMBE TOWN COUNCIL

Minutes of the MEETING OF THE COUNCIL held on 10 December 2018

This meeting was held in the Ilfracombe Centre, High Street, Ilfracombe and started at 7pm

Present: Cllrs: V Gates (Mayor), L Aston, R Donovan, J Donovan, D Turton, N Pearson, F Pearson, P Yabsley, G Squires, R Courtnadge, G Fowler, G Coulter, G Schofield, P Crabb.

In attendance: Pastor Hills, the Proper Officer, the Programme Manager, and 1 member of the public.

Pastor Hills opened with Prayers.

The Mayor welcomed everyone to this evening's meeting and began proceedings.

4768. To receive apologies and reasons for absence;

Cllrs: B Gear (holiday), K Leck (other commitments), S Trebble (work commitments), M Edmunds (family commitments).

4769. To receive declarations of interest and consider members' submitted dispensation requests.

Declarations of interest noted: A record book was made available and members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 1/7/12).

4770. Notification of items for information to be raised at Chair's discretion.

See item 4793

4771. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.

No requests this evening.

4772. To receive a report from the Police representative.

No Police representative in attendance this evening.

4773. To approve and adopt the minutes of the Full Council meeting – 12th November 2018.

Cllr V Gates proposed that the minutes of the meeting were a true and correct record. Cllr R Donovan seconded with an amendment to minute 4762 –

Cllr R Donovan noted:

- *Since new licensing regime for HMOs started in October, NDC have had no applications.*

4774. Minutes of Planning Committee meeting (to note & approve recommendations) – 19th November 2018

Cllr G Fowler proposed that the minutes of the meeting were a true and correct record. Cllr P Yabsley seconded and with all in favour they were noted.

4775. Minutes of the Finance & General Purpose Meeting (to note & approve recommendations) – 26th November 2018

Cllr R Donovan proposed that the minutes of the meeting were a true and correct record. Cllr G Schofield seconded and with all in favour they were noted.

The following recommendations made at the meeting were agreed;

- That the draft Precept total of £259,531 (representing a 6.5% increase) be adopted for financial year 2019/20
- to issue the lease for the Lantern Café to Turners and offer the lease to the preferred applicant pending references and clarification of licensing covenant as agreed by the working group.

4776. Minutes of Staffing Committee meeting (to note and approve recommendations) – 3rd December 2018

Cllr N Pearson presented the minutes of the meeting which were noted.

Cllr R Donovan reminded members about the Councillor/Officer get-together on Monday 17th December at 12pm in the Council Chamber.

4777. To adopt the Council and Committee meeting dates as scheduled for 2019

Cllr V Gates proposed to agree the tabled (and previously circulated) schedule of dates for Council and Committee meetings for 2019, Cllr R Donovan seconded and all members were in favour.

4778. To adopt the updated ITC Standing Orders, ITC Financial Regulations, ITC Code of Conduct for Members.

Cllr P Crabb proposed to adopt ITC Standing Orders, ITC Financial Regulations, ITC Code of Conduct for Members, Cllr G Fowler seconded and with all members in favour, they were adopted.

4779. To adopt the Data Protection Policy and Privacy Statement.

Cllr P Crabb proposed to adopt the Data Protection Policy and Privacy Statement, Cllr G Fowler seconded and with all members in favour, they were adopted.

4780. Freeman/women of Ilfracombe.

Cllr V Gates tabled her report ITC 368 which had also been previously circulated. Cllr V Gates proposed to agree the proposals as set out in the report with the following amendments;

1. iii) over a substantial period at the discretion of the council

To allow two Honorary Freeman/women in the first year of the scheme.

Cllr N Pearson seconded the amendment and all members were in favour of the proposal.

4781. 'A' boards.

Cllr V Gates had received a complaint regarding 'A' boards on the pavements outside shops around the town and harbour. Cllr P Crabb will contact Devon County Council and the Community Engagement Coordinators will contact the shop owners to ask them to remove the 'A' boards.

4782. To formulate a Neighbourhood Plan

Cllr M Edmunds had circulated a report to all Members, within the report was a recommendation to formally designate the Central Ward of Ilfracombe for a Neighbourhood Plan. Members declared the recommendation void due to the Central Ward of Ilfracombe no longer existing. Members of the working party for the Neighbourhood plan are advised to meet again to identify the strategies within the ITC Strategic Plan and to bring a formal proposal to Full Council.

4783. To consider 'Free parking' at Ropery Road car park on Christmas Eve – Monday 24th December 2018 for Pip 'N' Jim's Christingle Service

A letter had been received and circulated to members from Pip 'N' Jim's Church asking for free parking for an hour for Christingle attendees. Cllr P Crabb proposed to agree free parking for Pip 'N' Jim's Christingle Service attendees from 3pm at Ropery Road car park on Christmas Eve, Cllr L Aston added an amendment to allow free parking for all Ropery Road car park users from 3pm on Christmas Eve (normal charges apply from 8am Christmas Day), Cllr G Squires seconded and all members were in favour.

4784. North Devon Record Office funding request.

A letter had been received and circulated to members from South West Heritage Trust appealing for this Council to offer financial support over the next three year funding period. Cllr P Crabb proposed to contribute £500 per year for the next three years to be reviewed annually. Cllr N Pearson seconded and all members were in favour. This will be added to the final precept at January's meeting.

4785. Request to use up to £1,000 from the Youth Council ear-marked reserves to support requests for funding from the Essex Dance Theatre, Ilfracombe Girl Guides, Exmoor Explorers, Ilfracombe Scout Group and Belle's Place.

Cllr N Pearson proposed to utilise up to £1,000 from this financial year's ear-marked Youth reserves to support funding requests from Essex Dance Theatre, Ilfracombe Girl Guides, Exmoor Explorers, Ilfracombe Scout Group and Belle's Place, Cllr G Schofield seconded and all members were in favour.

4786. Appointment of a Community Builder – ITC 367

Report ITC 367 had been previously circulated to all members. Cllr N Pearson noted that the contract will be a fixed contract for a total of 16 months only. Cllr J Donovan proposed to agree to the recommendations within the report, Cllr F Pearson seconded and all members were in favour.

4787. Report from the Programme Manager (to include One Ilfracombe Update).

The Programme Manager tabled the update report ITC 369 this evening which was noted.

4788. Reports from County/District Councillors (written reports requested).

Cllr P Crabb tabled his County Councillor report which was noted.

Cllr G Fowler noted:

- That the Harbour Board had agreed expenses in line with inflation.
- That there is a health and safety issue with the structural entrance to the harbour and that the Harbour Master has some ideas to improve it.
- That there was a recent harbour workshop to look at phase 2 of the Seafront/Harbour Development.
- That NDC are looking at re-tendering the contract for the Watersports Centre and that there is a lot of work going on behind the scenes.

4789. Reports from Community Engagement, Working Groups and Councillor Champions (written reports requested).

Cllr N Pearson noted that she had been invited to sit on the panel for NDC's Overview and Scrutiny Committee looking at health and information about what's going on in Devon.

Cllr N Pearson also noted that the Patient Participation Group is encouraging people to sign up to their online services.

Cllr R Donovan noted that at a recent Development Sites meeting, a presentation was heard from an agent for the former Golden Coast Amusement site, a 215 notice is due to be issued on this site.

Cllr G Fowler noted that the Marketing Group is working on a Coach Friendly project and identifying new set-down places.

Cllr N Pearson asked if the working group for the IT solution at the Ilfracombe Centre had met with potential suppliers yet, the Programme Manager will circulate some dates to Cllrs; V Gates and P Crabb this week.

4790. Health and Safety.

Nothing to report this evening

4791. Correspondence/Licenses/Notices –

None

4792. Finance

a) To adopt the Statement of accounts as at 30 November 2018 – The tabled statement of accounts was proposed by Cllr R Donovan, seconded by Cllr P Crabb and agreed by all.

b) To pass invoices for payment as at 30 November 2018

All invoices as tabled were proposed by Cllr R Donovan, seconded by Cllr G Schofield and agreed for payment by all.

Invoices for the Vision Community Centre were proposed by Cllr R Donovan, seconded by Cllr G Schofield and agreed for payment by all.

4793. Chairs Discretion

None.

The meeting finished at 20.35



Miss Rachel Collins
Proper Officer

11th December 2018