



ILFRACOMBE TOWN COUNCIL
Minutes of the MEETING OF THE COUNCIL
held on 11 June 2018

This meeting was held in the Ilfracombe Centre, High Street, Ilfracombe and started at 7pm

Present: Cllrs: V Gates (Mayor), G Squires, L Aston, R Donovan, J Donovan, G Fowler, K Leck, G Coulter, D Turton, R Courtnadge, S Trebble, P Crabb.

In attendance: Pastor Hills, the Proper Officer & Centre Manager, the Project Coordinator, 4 Representatives of DSFRS, 4 Representatives from the TUC and 2 members of the public.

Pastor Hills opened with prayers.

The Mayor welcomed everyone to this evening's meeting and began proceedings.

4647. To receive apologies and reasons for absence;

Cllrs: F Pearson (holiday, N Pearson (holiday), B Gear (holiday), M Edmunds (unwell), G Schofield (work commitments), P Yabsley (work commitments).

4648. To receive declarations of interest and consider members' submitted dispensation requests.

Declarations of interest noted: A record book was made available and members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 1/7/12).

4649. To regularise the instalment into office of the Mayor, Cllr V Gates.

Following her election at the annual meeting (which she was unable to attend due to holiday), Cllr V Gates read out and signed her acceptance of office which was witnessed by the Proper Officer and was installed into the office of Mayor.

Cllr V Gates thanked Cllr P Crabb for his sterling work as Mayor during the last two years.

4650. To regularise the instalment into office of the Deputy Mayor, Cllr S Trebble.

Following his election at the annual meeting (which he was unable to attend due to holiday), Cllr S Trebble read out and signed his acceptance of office which was witnessed by the Proper Officer and was installed into the office of Deputy Mayor.

4651. Notification of items for information to be raised at Chair's discretion.

See item 4669.

4652. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.

Mr Mike Creek MBE read out a letter which had also been previously circulated to all members. His letter addressed his concerns regarding minimal fire crew and the recent fire on Highfield Road, Ilfracombe. Mr Creek asked if this council could liaise with DSFRS to obtain assurance that Ilfracombe will continue to benefit from the services provided by retained fire fighters. Members thanked Mr Creek for his efforts.

4653. To receive a report from the Fire Service Representative.

Jon Worsley (DSFRS) read out a report in response to Mr Creek's concerns. The report stated that there was no immediate risk or risk to life and that the fire was contained quickly. There are similar comparisons with Towns of a similar size to Ilfracombe. Mr Worsley noted that HIMO inspections are starting to increase but these are carried out by the District Council, DSFRS have no jurisdiction inside the buildings. He went on to say that they would like to see an increase in crew in Ilfracombe and will use links from the TUC. He also asked if this council could help and support DSFRS to explain the benefits to local employers so that they allow their employees to work in the Fire Service, members were happy to support this request.

4654. To receive a report from the police representative.

No representatives in attendance this evening.

4655. To approve and adopt the minutes of the Annual Meeting of the Council – 14th May 2018.

Cllr G Fowler proposed that the minutes of the meeting were a true and correct record. Cllr G Squires seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting. There were no matters arising.

4656. To approve and adopt the minutes of the Full Council meeting – 14th May 2018.

Cllr G Squires proposed that the minutes of the meeting were a true and correct record. Cllr G Coulter seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting. Cllr Aston said he had been in touch with the local taxi drivers (minute 4640) and they were in agreement regarding relocation of the taxi rank. Members asked if Cllr Jim Campbell could provide an update from the District Licensing Committee.

4657. Minutes of Planning Committee meeting (to note & approve recommendations) – 21st May 2018

Cllr G Fowler proposed that the minutes of the meeting were a true and correct record. Cllr G Squires seconded and with all in favour they were noted. It was noted that after hearing from local residents and contractors, the planning committee passed a recommendation of approval to NDC for the Biclescombe Nurseries application.

4658. Minutes of the Finance & General Purpose Meeting (to note & approve recommendations) – 29th May 2018

Cllr R Donovan proposed that the minutes of the meeting were a true and correct record. Cllr S Trebble seconded and with all in favour they were noted.

The following recommendations made at the meeting were agreed and adopted by all members:

- that the surplus amounts from 2017/18 budgets from Regeneration, Town Assets & Furniture, Staffing, Ilfracombe Centre, Marketing and the Lantern are ring-fenced for reserves and that an additional £100 is ring-fenced to WWI reserve.
- That ITC agrees to contribute £2,764 + VAT from the Marketing budget for part payment of the TIC's new website.
- That ITC agrees to contribute the remainder of the Portas reserve, (£210.32), to the installation of the Town Team Mast and repeater at the Football Club.
- That ITC allocates a £200 budget to Plastic Free Ilfracombe from the sundries budget.

Cllr R Donovan also proposed that F&GP are delegated to allocate up to £2,000 to upgrade the lighting at the War Memorial. Cllr P Crabb seconded and all members were in favour.

Members noted their support for Devon County Council to tarmac St James' Place and Wilder Road junction with Hermitage Road with a preference of a beige overlay.

The resume of actions was noted.

4659. Minutes of Staffing Committee meeting (to note and approve recommendations) – 4th June 2018

Cllr K Leck proposed that the minutes of the meeting were a true and correct record. Cllr V gates seconded and with all in favour they were noted.

The following recommendations made at the meeting were agreed and adopted by all members:

- To agree a Strategy meeting (see minute 4662)

4660. To adopt the Annual Report of the Council.

With the amendments as noted below (on Mayor's report)

- Amendment of inaccuracies in the third paragraph

Cllr V Gates proposed to adopt the annual report of the council. Cllr P Crabb seconded and with all members in agreement, the motion was adopted.

4661. To agree the Council's representatives on outside organisations.

Cllr V Gates proposed to agree the spreadsheet as tabled this evening. Cllr P Crabb seconded and all members were in favour.

4662. To Agree a Strategy Meeting..

Due to ongoing changes and an increase in work being proposed, Cllr V Gates proposed to arrange a Strategy Meeting and will circulate dates for all members.

4663. Report from the Programme Manager (to include One Ilfracombe Update).

The Project Coordinator tabled the update this evening which was noted. To summarise the main points;

- £5,000 funding received from the office of the Police and Crime Commissioner for Devon & Cornwall for the 2018/19 period.
- Application for Plastic Free status for Ilfracombe has now been submitted.
- The new finger post signs are currently being installed

Cllr R Donovan noted that some of the new finger posts could not be installed due to an issue with traffic management, he will liaise with Cllr P Crabb.

Cllr G Coulter asked if the beach clean board positioned at the RNLI could be moved to the steps at the entrance of the beach instead of on the slipway.

4664. Reports from County/District Councillors (written reports requested).

Cllr P Crabb tabled his County Report. There were no questions arising.

4665. Reports from Community Engagement, Working Groups and Councillor Champions (written reports requested).

Cllr N Pearson had previously circulated her report which was also tabled this evening.

Cllr L Aston noted that the front desk staff at the Ilfracombe Centre now have access to the Vision Community Centre booking system.

In order to gain Plastic Free status for Ilfracombe, Cllr S Trebble proposed the **resolution** that this Council

- agrees to support all Plastic Free Communities initiatives in the area, Cllr G Coulter seconded and all members were in favour.

Cllr S Trebble proposed the **resolution** that this Council

- pledges to act by example and remove single use items from its premises, Cllr G Squires seconded and all members were in favour.

Cllr R Donovan noted that any comments are welcome regarding the Seafront consultation, the next IRB meeting to discuss this will be held next Friday. Cllr P Crabb commended Cllr R Donovan's words.

4666. Health and Safety.

Nothing to report this evening.

4667. Correspondence/Licenses/Notices –

- Letter received from Victim Support asking for a contribution towards their ongoing work in Ilfracombe – members suggested they apply via the ITC grants process.
- Email received from Mandy Ellis with concerns regarding the content of information given out to passengers while on the Dotto Train – Cllr G Squires volunteered to liaise with Mr Filer and also to investigate how the train in Torquay works as a 'hop-on, hop-off' service.
- Letter received from Barnstaple Town Council thanking this council for their support of the North Devon Records Office and noting a meeting to gauge views on how the local community can continue their support on Tuesday 26th June, starting at 2.30pm – noted.
- Letter from MV Balmoral Fund thanking this council for their letter of support – noted.

4668. Finance

a) To adopt the Statement of accounts as at 31 May 2018 – The tabled statement of accounts was proposed by Cllr R Donovan, seconded by Cllr D Turton and agreed by all.

b) To pass invoices for payment as at 31 May 2018

All invoices as tabled were proposed by Cllr R Donovan, seconded by Cllr S Trebble and agreed for payment by all.

Invoices for the Vision Community Centre were proposed by Cllr R Donovan, seconded by Cllr G Fowler and agreed for payment by all.

4669. Chairs Discretion

- Cllr V Gates noted Armed Forces Day, 30th June, a flag will be displayed on the Ilfracombe Centre building.
- Cllr R Courtnadge raised concerns with contractors at the Cove Car Park digging up manholes and replacing with crude concrete and also tarmac being laid down instead of paving in Sommers Crescent – Cllr Crabb will raise the issue with Martin Stoddart for Sommers Crescent and the Proper Officer will draft a letter to the Car Park team at North Devon Council.
- Cllr P Crabb raised concerns regarding the gathering of people at the Arches – Cllr G Squires said the individuals need help, the Project Officer said One Ilfracombe is looking into this issue with other agencies in the area and will report back to this council.
- Cllr P Crabb has been looking at locations around the High Street to house a CCTV system, so far 5 locations have been identified.

