



ILFRACOMBE TOWN COUNCIL
Minutes of the MEETING OF THE COUNCIL
held on 12 March 2018

This meeting was held in the Ilfracombe Centre, High Street, Ilfracombe and started at 7.00pm.

Present: Cllrs: P Crabb (Mayor), V Gates (Deputy Mayor), L Aston, R Courtnadge, Mrs J Donovan, R Donovan, G Schofield, G Fowler, M Edmunds, K Leck, S Trebble, P Yabsley, G Coulter, B Gear, G Squires.

In attendance: Pastor Hills, the Acting Town Clerk, the One Ilfracombe Programme Manager, Sue Garwood (Ilfracombe Museum) and 3 members of the public.

Pastor Hills opened with prayers.

The Mayor welcomed everyone to this evening's meeting and began proceedings;

4580. To receive apologies and reasons for absence;

Cllrs: F Pearson (unwell), N Pearson (other commitments), D Turton (attending a meeting in Barnstaple).

4581. To receive declarations of interest and consider members' submitted dispensation requests.

Declarations of interest noted: A record book was made available and members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 1/7/12).

4582. Notification of items for information to be raised at Chair's discretion.

See item 4596.

4583. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.

Mr Norman Bryant expressed concerns with vehicles parking on Sommers Crescent and would like this council to observe it. Cllr P Crabb noted that he had attended a meeting a few weeks ago and that parking is currently being looked at, including changing the location of the taxi rank outside Wetherspoons. It was suggested that a letter is written to District Cllr J Campbell for information from the licensing committee of which he is a member. It is noted that this year's annual consultation changes should come into effect in 12 months.

Mr Bryant also expressed his concerns with the lack of lighting near to Ilfracombe Museum and would like this council to observe it. Cllr P Crabb replied that he would liaise with North Devon's Council's Parks and Gardens department to investigate.

4584. To approve and adopt the minutes of the Full Council meeting – 12th February 2018

Cllr R Donovan proposed that the minutes of the meeting were a true and correct record. Cllr P Yabsley seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting. There were no matters arising.

4585. Minutes of Planning Committee meeting (to note and approve recommendations) – 19th February 2018

Cllr G Fowler proposed that the minutes of the meeting were a true and correct record. Cllr K Leck seconded and with all in favour they were noted. There were no matters arising.

4586. Minutes of the Finance & General Purpose Meeting – 26th February 2018 (to note minutes and approve recommendations)

Cllr R Donovan proposed that the minutes of the meeting were a true and correct record. Cllr P Crabb seconded and with all in favour they were noted.

The following recommendations made at the meeting were agreed and adopted by all members:

- to agree to the tabled report containing items which exceeded budget predictions.
- to agree the risk assessment document
- to agree the lighting quote of £2,089.45 for the sensor lighting in the Lantern
- to agree in principle to Combe Christmas reserving all of Ropery Road car park 24th/25th November 2018 providing arrangements are made for current permit holders.
- to agree that the heating work on the reception desk is carried out by JC Plumbing and Heating at a cost of £738.16
- to agree that up to £1,000 be spent from the Town Assets and Street Furniture budget to smarten up the flower beds at Wilder Road car park

The resume of actions was noted.

4587. Minutes of Staffing Committee meeting (to note and approve recommendations) – 5th March 2018

Cllr K Leck thanked all staff able to work at the Ilfracombe Centre during the inclement weather at the beginning of March. Cllr K Leck proposed that the minutes of the meeting were a true and correct record.

Cllr Mrs J Donovan seconded and with all in favour they were noted.

Recommendations adopted by Full Council

- The role of Acting Town Clerk and Centre Manager becomes the permanent role of Proper Officer and Centre Manager and that a revised contract of employment be offered to Rachel Collins.
- To advertise and recruit for the role of Administration Assistant.

Cllr P Crabb noted that the District Councillors had arranged a meeting with North Devon Council's Customer and Corporate Communications Manager to discuss the proposal to reduce the NDC service at the Ilfracombe Centre as they had not been consulted. The meeting will take place on Wednesday 21st March and it is suggested a member of the Staffing Committee attend, namely Cllr N Pearson if available.

4588. To Elect the Mayor of Ilfracombe Town Council and to Elect the Deputy Mayor of Ilfracombe Town Council for the 2018/19 Civic Year. Posts will be Mayor Elect and Deputy Mayor Elect until they take up office on 14th May 2018.

With one nomination received for the Mayor Elect and Deputy Mayor Elect, Council members voted in favour unanimously and congratulated; Cllr Val Gates as Mayor Elect and Cllr Steve Trebble as Deputy Mayor Elect for the 2018/19 civic year. Both councillors will officially be reinstated in their role at the Council's AGM due to be held in May.

4589. Report from the Programme Manager (to include One Ilfracombe Update).

The Programme Manager tabled his update this evening which was noted. To summarise the main points;

- Positive feedback is being received for the Diabetes Advice and Support Event that was held at the Lantern on Monday 29th January with around 150 people attending.
- The Home from Hospital pilot has had 3 referrals and is due to end at the end of April 2018.
- Ilfracombe Football Club has now been identified as a location for the Town Team Mast and Repeater.
- The 'Mindful Community' project: Mindful Fair rescheduled for 26th April at the Lantern.
- Ilfracombe Spring Clean is taking place on Sunday 25th March – all are welcome to come and help.
- Plastic Free Ilfracombe – Town Meeting arranged for Tuesday 20th March 6.30pm to bring all groups together.

4590. Reports from County/District Councillors (written reports requested).

Cllr P Crabb noted that the pot holes between Ilfracombe and Mullacott had now been temporarily filled, he also noted that he is still chasing up the repair of a pot hole opposite Channel Farm. Cllr P Crabb had a response regarding the resurfacing on the road between Ilfracombe and Mullacott to note that all resurfacing was carried out according to plans and that the section that wasn't resurfaced is in the budget for 2018/19.

Cllr M Edmunds noted that he had attended a recent Executive meeting and noted that the grant for Lee Bay toilets will stay at £550 for the next 2 years.

Cllr G Fowler noted that a Harbour Board meeting had been rearranged for 19th March and a Watersports meeting will take place on 13th March.

4591. Reports from Community Engagement, Working Groups and Councillor Champions (written reports requested).

Minutes from a meeting of the Youth Council were previously circulated and noted.

4592. Health and Safety.

Nothing to report this evening.

4593. Licences and Notices

There was one licence application consultation notice received for Digz Nightclub, 11-12 High Street which was noted, members were advised that the closing date for representations is 20th March.

4594. Correspondence – to include (possible) visit from the Irish Ambassador to Ilfracombe

The Acting Town Clerk read out a letter received from Sue Garwood on behalf of Ilfracombe Museum which had been previously circulated to all members. The letter requests this council to consider a budget for a buffet lunch for the Irish Ambassador's (possible) visit to Ilfracombe in September 2018. Under the Local Government Act 1972, s.144 (power to encourage visitors and provide conference and other facilities), Cllr G Fowler proposed that this council set aside a budget of up to £200 for food and incidentals during the Irish Ambassadors visit, Cllr V Gates seconded and all members were in agreement noting a wonderful opportunity and happy to do what is requested within reason. Members were happy for Cllr B Gear to attend a meeting at the museum with Lucy Keaveney to discuss itinerary and arrangements on March 19th. It was also suggested that Cllr N Pearson may like to attend.

4595. Finance

a) To adopt the Statement of accounts as at 28 February 2018 - The tabled statement of accounts was proposed by Cllr R Donovan, seconded by Cllr G Schofield and agreed by all.

b) To pass invoices for payment as at 28 February 2018

All invoices as tabled were proposed by Cllr R Donovan, seconded by Cllr G Schofield and agreed for payment by all.

Invoices for the Vision Community Centre were proposed by Cllr R Donovan, seconded by Cllr G Schofield and agreed for payment by all.

4596. Chairs Discretion

- Cllr G Squires expressed his concerns regarding the lack of lighting at Kingsley Avenue, Cllr P Crabb noted that all members are encouraged to report any lights out on Devon County Council's website.
- Cllr B Gear noted that the lights were still out at Cheyne Beach car park, the Asset manager is currently seeking repair.
- Cllr B Gear also had concerns about a number of blocked drains on Fore Street and asked if anything could be done, Cllr P Crabb said he will contact Martin Stoddart to investigate the next schedule of clearing drains on Fore Street. Members were advised to report any blocked drains to Cllr R Donovan and it will be brought to the F&GP Committee.



Miss Rachel Collins
Acting Town Clerk

The meeting finished at 20.40

13 March 2018