



ILFRACOMBE TOWN COUNCIL

Minutes of the MEETING OF THE COUNCIL held on 13 May 2019

This meeting was held in the Ilfracombe Centre, High Street, Ilfracombe and started at 7.20pm

Present: Cllrs: S Trebble (A/Chair), P Crabb, B Gear, G Fowler, D Turton, G Coulter, G Schofield, P Coates, J Williams, T Elliott, P Yabsley, F Pearson, N Pearson, S Wilson, L Aston, V Gates (arr. 8.10pm).

In attendance: Pastor Hills, the Proper Officer, Paul Wright (APB Accountants) and 1 member of the public.

Pastor Hills opened with Prayers.

Cllr B Gear Proposed that Cllr S Trebble chair the meeting in the absence of the Mayor and Deputy Mayor, Cllr P Crabb seconded and all members were in favour.

The Acting Chair welcomed everyone to this evening's meeting and began proceedings.

4888. To receive apologies and reasons for absence;

Cllrs: R Donovan (holiday), V Gates (travelling), K Leck (other commitments).

4889. To receive declarations of interest and consider members' submitted dispensation requests.

Declarations of interest noted: A record book was made available and members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 10/12/18).

4890. Notification of items for information to be raised at Chair's discretion.

See item 4909

4891. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.

A member of the public asked if something could be done about the Sommers Crescent/Wilder Road junction regarding vehicles parking on the corner obstructing the view of other road users. Cllr P Crabb noted that Devon County Council had looked into moving the taxi rank from Mill Head to Wilder Road, Cllr P Crabb will take this back to Devon County Council.

4892. To receive and note the internal audit report.

Mr Paul Wright (APB Accountants) thanked the Proper Officer for her assistance during the internal audit and summarised the internal audit report which was received and noted.

Cllr S Trebble thanked Mr Wright for attending this evening's meeting.

4893. Audit of Accounts – Annual Return financial year ending 31 March 2019 to adopt the Resolution 'To agree the Annual Governance Statement for passing to the external auditor'.

Cllr P Crabb proposed to 'Agree the Annual Governance Statement for year ending March 2019 for passing to the external auditor', seconded by Cllr G Schofield and with all members in agreement, the motion was adopted.

4894. Audit of Accounts – Annual Return financial year ending 31 March 2019 to adopt the Resolution 'To agree the Accounting Statements for passing to the external auditor'.

Cllr B Gear proposed to 'Agree the Accounting Statements for year ending March 2019 for passing to the external auditor', seconded by Cllr F Pearson and with all members in agreement, the motion was adopted. On behalf of all members, Cllr F Pearson thanked and congratulated the Proper Officer for a good job in completing the audit work for the Council.

4895. To approve and adopt the minutes of the Full Council meeting –8th April 2019.

Cllr B Gear proposed that the minutes of the meeting were a true and correct record, Cllr L Aston seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting. Cllr N Pearson noted a grammatical error on minute 4872. There were no matters arising.

4896. Minutes of Planning Committee meeting (to note & approve recommendations) – 16th April 2019
Cllr G Fowler proposed that the minutes of the meeting were a true and correct record. Cllr P Crabb seconded and with all in favour they were noted.

4897. Minutes of the Finance & General Purpose Meeting (to note & approve recommendations) – 23rd April 2019

Cllr P Crabb proposed that the minutes of the meeting were a true and correct record. Cllr N Pearson seconded and with all in favour they were noted.

The following recommendations made at the meeting were agreed;

- to continue to allocate underspent money from the Staffing, Town Assets, Elections, Lantern and Ilfracombe Centre budgets to reserves.
- to allocate £1,000 from reserves to a Hospitality budget
- to purchase the required signs for Cheyne Beach car park

4898. Minutes of Staffing Committee meeting (to note and approve recommendations) – 1st May 2019

Cllr N Pearson presented the minutes of the meeting which were noted.

The following recommendations made at the meeting were agreed; (seconded by Cllr P Yabsley)

- the Proper Officer to attend HR Management for Beginners (ACAS) and the Operations Supervisor to attend Emergency First Aid at work (Petroc).
- To increase the Cleaner's weekly hours from 16 to 20.

4899. Resolution – That Ilfracombe Town Council adopt the 'General Power of Competence' Under the Localism Act 2011 – ITC 387

The Proper officer tabled the report which had been previously circulated.

Cllr G Fowler proposed that Ilfracombe Town Council resolves from 13th May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the general Power of Competence. Cllr P Crabb seconded and with all members in favour, the motion was adopted.

4900. To confirm by resolution that Ilfracombe Town Council has all required criteria in place to apply for the Local Council Award Scheme at Foundation Level

Due to not yet meeting the required criteria, this item is deferred to the next meeting.

4901. Request to contribute towards the cost of the bird of prey flying programme. – Report ITC 388

Cllr B Gear presented his report which had been circulated to all members and asked for a recorded vote on the motion. Cllr F Pearson added and immediately withdrew an amendment to spend the amount of the contribution on education in schools instead. Cllr B Gear proposed that this Council agree to express an interest & contribute towards the cost of the bird of prey flying programme, Cllr G Schofield seconded and the following members were in favour;

Cllrs: P Yabsley, L Aston, S Wilson, P Coates, J Williams, G Fowler, B Gear, S Trebble, G Schofield, G Coulter, P Crabb, D Turton. Cllr F Pearson voted against the proposal and Cllrs: N Pearson and T Elliott abstained from voting. The motion was carried.

4902. Neighbourhood Plan

Cllr P Yabsley noted that a new working group will need to be set up due to the standing down of former Cllr Mike Edmunds. The group was reformed as: Cllrs: P Yabsley, P Crabb, N Pearson, T Elliott, P Coates.

It was noted that this Council has now officially designated the whole of Ilfracombe for its Neighbourhood Plan.

4903. Report from the Programme Manager (to include One Ilfracombe Update).

Report ITC 386 had been circulated to all members. The report was noted.

4904. Reports from County/District Councillors (written reports requested).

Cllr P Crabb noted that resurfacing work starts at Mullacott on 29th May, he will circulate a report following this meeting.

4905. Reports from Working Groups and Councillor Champions (written reports requested).

Cllr G Fowler asked for support from members for a request to spend an estimated £367.50 plus VAT for design and set-up of the Ilfracombe calendar for 2020. All members were in favour in principle and Cllr G Fowler will bring more details to the next meeting.

4906. Health and Safety.

Nothing to report this evening

4907. Correspondence/Licenses/Notices –

None received.

4908. Finance

a) To adopt the Statement of accounts as at 30 April 2019 – The tabled statement of accounts was proposed by Cllr L Aston, seconded by Cllr G Schofield and agreed by all.

b) To pass invoices for payment as at 30 April 2019

All invoices as tabled were proposed by Cllr G Fowler, seconded by Cllr P Yabsley and agreed for payment by all.

Invoices for the Vision Community Centre were proposed by Cllr L Aston, seconded by Cllr G Schofield and agreed for payment by all.

4909. Chairs Discretion

Cllr B Gear noted that the waste bins located opposite the Ship & Pilot establishment look very untidy, with visitors soon arriving for the peak season, this should be a high priority. The Proper Officer will contact Devon County Council with concerns.

To regularise the instalment into office of the Mayor, Cllr V Gates.

Following her election at the Annual Meeting (which she was unable to attend due to travelling), Cllr V Gates read out and signed her acceptance of office as witnessed by the Proper Officer.

The meeting finished at 20.20



14th May 2019

Miss Rachel Collins
Proper Officer