



Members of Ilfracombe Town Council –
You are hereby summoned to attend a meeting of the Full Council
Full Council Meeting - Monday 13 January 2020 at 7pm

Venue – Council Chamber, the Ilfracombe Centre, High Street, Ilfracombe

The meeting will be opened with prayers. Anyone not wishing to attend during this period may wait outside of the Council Chamber and join the meeting directly after.

AGENDA

1. To receive apologies and reasons for absence
2. To receive declarations of interest and consider members' submitted dispensation requests
3. Notification of items for information to be raised at Chair's discretion
4. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes
5. To approve and adopt the minutes of the Full Council meeting – 9th December 2019
6. Minutes of Planning Committee meeting (to note and approve recommendations) – 16th December 2019
7. Minutes of the Finance & General Purpose Meeting – 16th December 2019 (to note and approve recommendations)
8. Minutes of Staffing Committee meeting (to note and approve recommendations) – 6th January 2020
9. Neighbourhood Plan – report from working group
10. To approve Terms of Reference for Housing Champions
11. Fire Service update
12. To agree Dotto lease and Business Plan
13. To note Proper Officer's Report
14. To receive a report from the Programme Manager (to include One Ilfracombe update)
15. To receive reports from County/District Councillors (written reports requested)
16. To receive reports from Working Groups and Councillor Champions (written reports requested) *Representatives to identify organisations*
17. Health and Safety
18. Correspondence/Licenses/Notices – DALC: nomination for Royal Garden Party 2020 / 40th twinning anniversary event: Herxheim /
19. Finance
 - a) To adopt the Statement of accounts as at 31 December 2019
 - b) To pass invoices for payment as at 31 December 2019
20. Chairs Discretion
21. To propose: that under Section 1, Paragraph 2 of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:
 - Honour nomination

Members of the Press and Public welcome

Rachel Collins,
Proper Officer – Ilfracombe Town Council

8 January 2020