



REPORT TO: F&GP
DATE: 28th June 2019 **REPORT NO:** ITC 390
SUBJECT: Ropery Road Contract
PREPARED BY: Cllr B. Gear / Sue Petters

1. INTRODUCTION

The current Ropery Road contract with Premier Parking will end on 18th October 2019 and will revert to a rolling 12month contract unless 3 month notice is served (18th July 2019). This report provides options to current contract and considers the risk related to the current position with the council owned current ticket machines.

2. REPORT

Currently there are three options in place:

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| Premier Parking | <p>Are keen to enter into a renewal of contract. They have offered to supply upgraded contactless machines at no cost, or to provide a pay on exit provision of two new machines(under canopy) at a cost of c£16k with an offer of 'no upfront' cost revenue share deal on this option of 20% year one, 15% year two and 10% year 3 on a 3 year deal.</p> <p>Additional information:</p> <p>Retaining Premier would ensure that the council would be able to capitalise on an existing working relationship with a known provider.</p> <p>There have been problems with the current system and whilst there may be a reputational consideration, this would be the case in using any private car park management company.</p> |
| Absolute Parking | <p>Interested in quoting for the contract and to meet with councillors to set out options. Currently options offered are ANPR Payment machines and pay by phone, or pay by phone only.</p> <p>Additional Information:</p> <p>They are currently an unknown performer. We have had to chase this company for more information. We have limited information provided to date despite chasing and would need to meet with them to ascertain their full proposal.</p> |



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| NDC | <p>NDC proposal is to manage enforcement activities only, alongside the NDC car parks already in the town. ITC would retain responsibility for supply and maintenance of ticket machines, signage and car park area, and for all monies from pay and display income, much as is currently done.</p> <p>Additional information: Report submitted.</p> <p>In the event of ITC wishing to progress this, NDC has provided timetable to consider, in order to meet the October deadline of the existing contract.</p> <ul style="list-style-type: none"> • 1st July – Report to ND Committee • 11th July Advertisement of amendment in North Devon Journal • 9th August end of 28 day consultation period • 2nd September final report to Committee with any representations • 5th September final advertisement • 12th September or any date thereafter implementation of enforcement. <p>NDC would require additional information: Permitted class of vehicles you wish to allow in the car park. Scale of charges Days and hours the car park is in operation Ancillary matters – any other condition you wish to apply to the car park.</p> <p>Related one off charges of this arrangement would be approx. £1000.00 advertising and legals.</p> |
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Ticket Machines:

Until the new contract outcome is decided, the decision was taken not to enter into a service contract for the current ticket machines.

One of the ticket machines regularly breaks down when in heavy use, evidenced throughout the May Bank holidays. This then increases the pressure on the remaining working machine and on those who have to respond to all breakdowns.

Within 4 weeks it will be High season with a significant increase of visitors using the car park. Given the evidence we have to date, it is likely that one or both of the machines will fail during this prolonged and heavy use. If there is no action taken there is a significant risk of loss of income during the coming high season, increase in capacity for the Operational Team and potentially in complaints from car park users.



To service/repair existing meters:

Parkeon:

Call out £150.00

Labour per hour £62.00 (charged in 15 minute slots)

Materials used (at current list price)

Annual service contract 2 machines – Current cost £496.60 + VAT per machine per annum (this is for coin only - awaiting costs on chip and pin).

Awaiting quotes for replacing like for like and upgraded chip and pin ticket meters in from:

Metric

IPS

Parkeon

Commented [SP1]: Expecting these in this week 19/6

Should the council decide to upgrade machines to "chip and pin" for ease of users and reduce the cash flow through ticket machines. there would be extra charges due to card company. Now would also be a good time to look at car park charges and conditions.

4.3. RECOMMENDATIONS

The council to give notice to Premier Park on the current contract by 18th July 2019.

To pursue the arrangement with NDDC within the above time frame.

To support operations to pursue best value replacements for the current ticket machines together with a maintenance contract.

To upgrade machines to chip and pin.

To agree new car park charges and consider to move in line with NDC.

5.4. MOTION

.As above.

6.5. FINANCIAL & RESOURCE IMPLICATIONS

£1000 approx to pay for NDC legal and advertising costs.

The upfront cost of replacement ticket machines.

Annual maintenance contract.

7.6. ITC STRATEGIC OBJECTIVES / POLICIES SUPPORTED

8.7. KEY PERFORMANCE INDICATORS