



**Please note:** due to the current Covid-19 Coronavirus situation, the Town Council will meet virtually via Zoom (<https://zoom.us/>) **meeting ID: 822 1344 5996 password: 996885**  
(Dial in information can be obtained from the Proper Officer)

Members of Ilfracombe Town Council – You are hereby summoned to attend:

**Full Council Meeting – Tuesday 11 May 2020 at 7pm**

**Venue – <https://zoom.us/>**

The meeting will be opened with prayers. Anyone not wishing to join during this period can request to be added to the 'waiting room' and join the meeting directly afterwards.

**AGENDA**

1. To receive apologies and reasons for absence followed by an update from the Proper Officer
2. To receive declarations of interest and consider members' submitted dispensation requests
3. Notification of items for information to be raised at Chair's discretion
4. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes (requests must be made in advance by contacting the Proper Officer)
5. To receive and note the internal audit report
6. Audit of Accounts – Annual Return financial year ending 31 March 2020 to adopt the Resolution 'To agree the Annual Governance Statement for passing to the External Auditor'.
7. Audit of Accounts – Annual return financial year ending 31 March 2020 to adopt the Resolution 'To agree the Accounting Statements for passing to the External Auditor'.
8. To approve and adopt the minutes of the Full Council meeting – 14<sup>th</sup> April 2020
9. Minutes of Planning Committee meeting (to note and approve recommendations) – 20<sup>th</sup> April 2020
10. Minutes of the Finance & General Purpose Meeting – 27<sup>th</sup> April 2020 (to note and approve recommendations)
11. Minutes of Staffing Committee meeting (to note and approve recommendations) – 4<sup>th</sup> May 2020
12. To resolve to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and this lasts until May 7<sup>th</sup>, 2021 or the repeal of legislation whichever is the earlier.
13. Neighbourhood Plan – report from working group
14. Climate Change
15. Watersports Centre Proposal
16. Salvation Army letter (housing)
17. Covid-19: Forward Planning
18. To note Proper Officer's Report
19. To receive a report from the Programme Manager (to include One Ilfracombe update)
20. To receive reports from County/District Councillors (written reports requested)
21. To receive reports from Working Groups and Councillor Champions (written reports requested) \*Representatives to identify organisations\*
22. Health and Safety
23. Correspondence/Licenses/Notices – Salvation Army (housing) (covered in item 11) / NDC NHS Tribute correspondence / Letter to Inspector Searle/Jeremy Mann
24. Finance
  - a) To adopt the Statement of accounts as at 30 April 2020
  - b) To pass invoices for payment as at 30 April 2020
25. Chairs Discretion –

**Members of the Press and Public welcome**

Rachel Collins, Proper Officer – Ilfracombe Town Council  
Tel: 01271 855300

5 May 2020