



**Please note:** due to the current Covid-19 Coronavirus situation, the Town Council will meet virtually via Zoom (<https://zoom.us/>) **Meeting ID: 814 3970 5088**  
(Dial in information can be obtained from the Proper Officer)

Members of Ilfracombe Town Council – You are hereby summoned to attend:

**Full Council Meeting – Monday 8 June 2020 at 7pm**

**Venue – <https://zoom.us/>**

The meeting will be opened with prayers. Anyone not wishing to join during this period can request to be added to the 'waiting room' and join the meeting directly afterwards.

**AGENDA**

1. To receive apologies and reasons for absence followed by an update from the Proper Officer
2. To receive declarations of interest and consider members' submitted dispensation requests
3. Notification of items for information to be raised at Chair's discretion
4. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes (requests must be made in advance by contacting the Proper Officer)
5. To receive a report from the Police representative
6. To receive and note the internal audit report
7. Audit of Accounts – Annual Return financial year ending 31 March 2020 to adopt the Resolution 'To agree the Annual Governance Statement for passing to the External Auditor'.
8. Audit of Accounts – Annual return financial year ending 31 March 2020 to adopt the Resolution 'To agree the Accounting Statements for passing to the External Auditor'.
9. To approve and adopt the minutes of the Full Council meeting – 11<sup>th</sup> May 2020
10. Minutes of Planning Committee meeting (to note and approve recommendations) – 18<sup>th</sup> May 2020
11. Minutes of the Finance & General Purpose Meeting – 26<sup>th</sup> May 2020 (to note and approve recommendations)
12. Minutes of Staffing Committee meeting (to note and approve recommendations) – 1<sup>st</sup> June 2020
13. To adopt the ITC Annual Report
14. Neighbourhood Plan – report from working group
15. Climate Change
16. Watersports Centre Proposal
17. Raingauge Timeview & Maintenance renewal
18. Covid-19: forward planning
19. To note Proper Officer's Report
20. To receive a report from the Programme Manager (to include One Ilfracombe update)
21. To receive reports from County/District Councillors (written reports requested)
22. To receive reports from Working Groups and Councillor Champions (written reports requested) \*Representatives to identify organisations\*
23. Health and Safety
24. Correspondence/Licenses/Notices – Anonymous letter / Trade Union letter to Health Minister / Planning Compliance & Monitoring Plan / OPCC Councillor Advocate Scheme /
25. Finance
  - a) To adopt the Statement of accounts as at 31 May 2020
  - b) To pass invoices for payment as at 31 May 2020
26. Chairs Discretion –

**Members of the Press and Public welcome**

Rachel Collins, Proper Officer – Ilfracombe Town Council  
Tel: 01271 855300

2 June 2020