



ILFRACOMBE TOWN COUNCIL

Minutes of the MEETING OF THE COUNCIL held on 10th August 2020

This meeting was held via <https://zoom.us/> and started at 7.00pm

Present: Cllrs: V Gates (Mayor), B Gear, J Williams, T Elliott, N Pearson, F Pearson, S Wilson, G Fowler, K Leck, P Coates, D Turton, L Aston, P Crabb, P Yabsley.

In attendance: The Proper Officer and the Programme Manager.

In the absence of Pastor Hills, the Proper Officer opened with Prayers.
The Mayor welcomed everyone to this evening's meeting and began proceedings.

5238. To receive apologies and reasons for absence: Cllrs: R Donovan (holiday), G Coulter (other commitments), G Schofield (personal commitments).

5239. To receive declarations of interest and consider members' submitted dispensation requests.
Declarations of interest noted: Members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 10/12/18).

5240. Notification of items for information to be raised at Chair's discretion; See minute 5259

5241. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.

No requests this evening.

5242. To approve and adopt the minutes of the Full Council meeting – 13th July 2020.

Cllr G Fowler proposed that the minutes of the meeting were a true and correct record, Cllr P Crabb seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting.

5243. Minutes of Planning Committee meeting – 20th July 2020 (to note & approve recommendations)

Cllr G Fowler presented the minutes of the meeting which were noted.

5244. Minutes of the Finance & General Purpose Meeting – 27th July 2020 (to note & approve recommendations)

Cllr V Gates presented the minutes of the meeting which were noted.

The following recommendations made at the meeting were agreed;

- to spend up to £1,000 for a 5 year electrical test to be carried out at the Lantern (proposed by Cllr V Gates, seconded by Cllr B Gear, agreed by all members)

5245. Minutes of Staffing Committee meeting – 3rd August 2020 (to note and approve recommendations)

Cllr K Leck presented the minutes of the meeting which were noted.

5246. To approve and adopt the minutes of the Extraordinary Meeting of Ilfracombe Town Council – 3rd August 2020.

Members asked the Proper Officer to make an amendment and reissue the minutes prior to approval at the next Full Council meeting.

5247. Neighbourhood Plan

Cllr S Wilson noted that a working group meeting had taken place and that the first round of public engagement had been agreed – due to a lack of staff time there had been no progress since the last Full Council meeting.

5248. Climate Change

Cllr N Pearson had submitted a report which had been circulated to all members and was noted this evening.

5249. Public engagement – Cllr T Elliott

Cllr T Elliott had submitted a report which had been circulated to all members. Members were asked to provide feedback to Cllr T Elliott and for Cllr T Elliott to bring a proposal to the next meeting.

5250. Watersports Centre Proposal

Cllr G Fowler noted that NDC officers are preparing an updated business plan in order to secure funding.

5251. Rainuange Timeview & Maintenance renewal

The Programme Manager had carried out some research and noted the findings. Following a lengthy discussion, Cllr P Crabb proposed to delegate authority to the Programme Manager to make a decision on the benefit to the town and the ability to do it. Cllr P Yabsley seconded and all members were in favour.

5252. To note the Proper Officer's report

The Proper Officer had circulated her report to all members and the report and its contents were noted this evening.

Cllr F Pearson left the meeting at 7.45pm

5253. Report from the Programme Manager (to include One Ilfracombe Update).

The Programme Manager had circulated his report to all members and it was noted this evening. The Programme Manager noted that a significant amount of time had been spent on the Quay Road issue. Following a lengthy discussion, Cllr V Gates proposed to give delegated authority to the Programme Manager to spend up to £3k on enforcement/traffic management, Cllr G Fowler seconded and all members were in favour. The Programme Manager will provide all members with available options following an IRB meeting tomorrow.

5254. Reports from County/District Councillors (written reports requested).

Cllr G Fowler had submitted his District report which had been circulated to all members and was noted this evening.

Cllr P Crabb had submitted and circulated his County report prior to the meeting this evening and provided a verbal summary of the content for the benefit of members that hadn't yet read it.

Cllr N Pearson had submitted her District report which had been circulated to all members and was noted this evening.

Cllr N Pearson asked that the Proper Officer looks into the process for starting a Community Land Trust in Ilfracombe.

5255. Reports from Working Groups and Councillor Champions (written reports requested).

Cllr T Elliott had submitted a Housing Champion/working party report which had been circulated to all members and was noted this evening. Cllr T Elliott noted that she had contacted the Head of Environment Health and Housing Services at NDC 3 times but was yet to receive a reply, she asked that the District Cllrs take on the issue of no reply on her behalf to get an acknowledgment.

It was noted that a Marketing group meeting had taken place last week and only consisted of 3 attendees which was disappointing. The group's terms of reference was discussed and the Programme Manager will collate feedback and ideas from those not able to attend to circulate to all members to agree.

5256. Health and Safety.

The Proper Officer had produced and circulated the health and safety report to all members, the report and its contents were noted this evening.

5257. Correspondence/Licenses/Notices

None received.

5258. Finance

a) To adopt the Statement of accounts as at 31 July 2020 – The tabled statement of accounts was proposed by Cllr L Aston, seconded by Cllr B Gear and agreed by all members.

b) To pass invoices for payment as at 31 July 2020

All invoices tabled were proposed by Cllr L Aston, seconded by Cllr B Gear and agreed for payment by all members.

Invoices for the Vision Community Centre were proposed by Cllr L Aston, seconded by Cllr B Gear and agreed for payment by all members.

5259. Chairs Discretion

Cllr G Fowler noted had received concerns from a member of the public regarding postal vehicles parking on the high street, Cllr V Gates and the Proper Officer will follow this up with a letter to the Postmaster asking for their cooperation.

Cllr S Wilson noted a member of the public had contacted her regarding the lights at Wildersmouth appearing not to be working, it was noted that they are currently in the process of being repaired/replaced by NDC.

Cllr N Pearson noted that there is an unnamed road in Ilfracombe and that the Town Council could request a name for it. The Proper Officer was asked to look in the processes and report back to this Council.

The meeting finished at 21:00



Miss Rachel Collins
Proper Officer

11th August 2020