



Minutes of the MEETING OF ILFRACOMBE TOWN COUNCIL held on 14th September 20

This meeting was held via <https://zoom.us/> and started at 7.00pm

Present: Cllrs: V Gates (Mayor), B Gear, J Williams, T Elliott, N Pearson, F Pearson, S Wilson, G Fowler, K Leck, P Coates, D Turton, L Aston, P Crabb, G Coulter, G Schofield, R Donovan.

In attendance: The Proper Officer, the Programme Manager and one member of the public. In the absence of Pastor Hills, there were no prayers to open the meeting this evening. The Mayor welcomed everyone to this evening's meeting and began proceedings.

5260. To receive apologies and reasons for absence: Cllr P Yabsley (work commitments).

5261. To receive declarations of interest and consider members' submitted dispensation requests.

Declarations of interest noted: Members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 10/12/18).

5262. Notification of items for information to be raised at Chair's discretion; See minute 5283

5263. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.

No requests this evening.

5264. To approve and adopt the minutes of the Extraordinary Meeting of Ilfracombe Town Council – 3rd August 2020.

Cllr V Gates proposed the minutes of the meeting were a true and correct record, Cllr K Leck seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting.

5265. To approve and adopt the minutes of the Full Council meeting – 10th August 2020.

Cllr N Pearson proposed that the minutes of the meeting were a true and correct record, Cllr P Crabb seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting. The Proper Officer updated members on the outcome of naming an unnamed road in Ilfracombe.

5266. Minutes of Planning Committee meeting – 17th August 2020 (to note & approve recommendations)

Cllr G Fowler presented the minutes of the meeting which were noted.

5267. Minutes of the Finance & General Purpose Meeting – 24th August 2020 (to note & approve recommendations)

Cllr R Donovan presented the minutes of the meeting which were noted.

5268. Minutes of Staffing Committee meeting – 7th September 2020 (to note and approve recommendations)

Cllr K Leck presented the minutes of the meeting which were noted.

Recommendation made at the meeting were agreed as follows;

- to agree the addendum to the adopted ITC Leave Policy (proposed by Cllr K Leck, seconded by Cllr B Gear, agreed by all members)
- to agree to a permanent change to the contract of the Facilities Operative making it a full time role at 37.5 hours per week (proposed by Cllr K Leck, seconded by Cllr N Pearson, agreed by all members)

5269. Neighbourhood Plan

Cllr S Wilson had submitted a report with an update on the current status of the Neighbourhood Plan which had been circulated to all members.

5270. Climate Change

Cllr N Pearson provided a verbal update to all members.

5271. Public engagement – Cllr T Elliott

Cllr T Elliott had not received any feedback from members, members were reminded to provide feedback to Cllr T Elliott. Cllr T Elliott agreed to recirculate her report. .

5272. Devon's updated Flood Risk Strategy – public consultation

The Flood Risk Strategy document had been circulated to all members and it was noted that the consultation closes on 15th October.

5273. Watersports Centre Proposal

Cllr G Fowler noted that NDC had submitted an updated business plan in order to secure funding.

5274. Rainuage Timeview & Maintenance renewal

Members agreed to remove this item from the agenda. The Programme Manager will bring back any updates to Full Council.

5275. Dotto Train Contract

Cllrs: R Donovan & G Schofield are liaising with the Programme Manager with regard to the contract for running the Dotto train.

5276. To note the Proper Officer's report

The Proper Officer had circulated her report to all members and the report and its contents were noted this evening.

5277. Report from the Programme Manager (to include One Ilfracombe Update).

The Programme Manager had circulated his report to all members and it was noted this evening. Cllr B Gear suggested that projects that are being completed by One Ilfracombe should be published to make members of the public aware. The Programme Manager noted that he will publish both the Programme Manager report and the Proper Officer report on the ITC website. It was also requested that details for contacting the police in a non-emergency are published on the ITC website.

5278. Reports from County/District Councillors (written reports requested).

Cllr N Pearson provided a verbal District Council update.
Cllr P Crabb tabled his County Council report during the meeting.

5279. Reports from Working Groups and Councillor Champions (written reports requested).

Cllr L Aston noted that the Vision Centre is still awaiting repair of the door and that the Youth Club intend to return to using the Centre from 26th September. It was noted that the defibrillator will be installed in the coming weeks.
Cllr T Elliott had submitted a Housing Champion/working party report which had been circulated to all members and was noted this evening.

5280. Health and Safety.

The Proper Officer had produced and circulated the health and safety report to all members, the report and its contents were noted this evening.

5281. Correspondence/Licenses/Notices

- Email from Motorcycle Club regarding event in 2021 – Proper Officer to circulate to Marketing Group.
- Email from NDC Chief Executive, Ken Miles regarding the Quay Road issues – noted.

5282. Finance

a) To adopt the Statement of accounts as at 31 August 2020 – The tabled statement of accounts was proposed by Cllr R Donovan, seconded by Cllr L Aston and agreed by all members.

b) To pass invoices for payment as at 31 August 2020

All invoices tabled were proposed by Cllr R Donovan, seconded by Cllr G Fowler and agreed for payment by all members.

It was noted that Former Cllr S Trebble had paid the invoice for the transfer of the lawn mower to the allotment society.

Invoices for the Vision Community Centre were proposed by Cllr R Donovan, seconded by Cllr P Crabb and agreed for payment by all members.

5283. Chairs Discretion

Cllr S Wilson noted a member of the public had contacted her regarding loose blocks in the pavement on Wilder Road, Cllr P Crabb will circulate an update to all members.

The meeting finished at 20:25



15th September 2020