



Minutes of the MEETING OF ILFRACOMBE TOWN COUNCIL held on 12th October 2020

This meeting was held via <https://zoom.us/> and started at 7.00pm

Present: Cllrs: V Gates (Mayor), B Gear, J Williams, N Pearson, F Pearson, S Wilson, G Fowler, K Leck, P Coates, D Turton, G Schofield, R Donovan, P Crabb (arr. 7.25pm), T Elliott (joined by phone 7.25pm)

In attendance: The Proper Officer, the Programme Manager and one member of the public.

In the absence of Pastor Hills, the Proper Officer opened with prayers.
The Mayor welcomed everyone to this evening's meeting and began proceedings.

5284. To receive apologies and reasons for absence: Cllrs: L Aston (work commitments), P Yabsley (holiday), G Coulter (unwell).

5285. To receive declarations of interest and consider members' submitted dispensation requests.
Declarations of interest noted: Members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 10/12/18).

5286. Notification of items for information to be raised at Chair's discretion; See minute 5306

5287. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.
No requests this evening.

5288. To approve and adopt the minutes of the Full Council meeting – 14th September 2020.
Cllr R Donovan proposed that the minutes of the meeting were a true and correct record, Cllr G Fowler seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting.

5289. Minutes of Planning Committee meeting – 21st September 2020 (to note & approve recommendations)
Cllr G Fowler presented the minutes of the meeting which were noted.

5290. Minutes of the Finance & General Purpose Meeting – 28th September 2020 (to note & approve recommendations)
Cllr R Donovan presented the minutes of the meeting which were noted.
Recommendations made at the meeting were agreed as follows;

- To agree to remedial works at the Lantern at a cost of £1,050 (proposed by Cllr R Donovan, seconded by Cllr B Gear, agreed by all members)

Cllr N Pearson asked that her name be removed from the CCTV action due to not having any information.

5291. Minutes of Staffing Committee meeting – 5th October 2020 (to note and approve recommendations)
Cllr K Leck presented the minutes of the meeting which were noted.
Recommendation made at the meeting were agreed as follows;

- to receive and note report ITC 443 as a true and accurate summary of findings following the Operational Review (proposed by Cllr K Leck, seconded by Cllr B Gear, agreed by all members)

It was noted that the Operations Supervisor had tendered her resignation.

5292. Neighbourhood Plan
Cllr S Wilson noted that over 300 replies had been received in response to the initial community engagement and that a meeting will be arranged for next week.

5293. Climate Change
Cllr N Pearson provided an update within her report which had been circulated to all members.

5294. Watersports Centre Proposal

Cllr G Fowler provided an update within his report which had been circulated to all members.

5295. Dotto Train Contract

Cllr R Donovan noted that the Dotto Train is in good order and that the battery is currently being charged. The lease agreement has been handed to the Proper Officer for review before signing.

Cllr P Crabb joined the meeting at 7.25pm

Cllr T Elliott joined the meeting by phone at 7.25pm

5296. Planning White Paper consultation response – Cllr T Elliott

Cllr T Elliott had prepared a response which had been circulated to all members. Cllrs: T Elliott and N Pearson will work together on a final document and submit the response by the deadline. A copy of the response will also be circulated to the MP for North Devon.

5297. Public engagement – Cllr T Elliott

Cllr T Elliott had recirculated her report to all members. The majority of members were in favour of distributing a newsletter and the Programme Manger was asked to pursue and provide costs/staffing resources via reports to the F&GP and Staffing Committees.

5298. Fore Street lighting repair cost

Cllr B Gear and the Proper Officer had received a quote for the repair of the Fore Street lights which had been circulated to all members. All members agreed that the cost would come from the high street lighting budget in principle and asked the proper Officer to contain 2 more quotes for comparison.

5299. To note the Proper Officer's report

The Proper Officer had circulated her report to all members and the report and its contents were noted this evening.

5300. Report from the Programme Manager (to include One Ilfracombe Update).

The Programme Manager had circulated his report to all members and it was noted this evening. It was noted that the One Ilfracombe AGM will be held on Wednesday 28th October 2020 – all are welcome to attend.

5301. Reports from County/District Councillors (written reports requested).

Cllr N Pearson had submitted a report which had been circulated to all members and was noted this evening.

Cllr G Fowler had submitted a report which had been circulated to all members and was noted this evening.

Cllr P Crabb tabled his County Council report during the meeting.

Cllr S Wilson asked Cllr P Crabb for an updated on the loose pavement bricks on Wilder Road, Cllr P Crabb confirmed this issue had been allocated as a job with a contractor.

5302. Reports from Working Groups and Councillor Champions (written reports requested).

Cllr T Elliott had submitted a Housing Champion/working party report which had been circulated to all members and was noted this evening.

Cllr R Donovan noted that there is currently only the Martial Arts group hiring the Vision Centre, the Youth Club is yet to return.

Cllr V Gates noted she had taken over as chair of the Marketing Group and that the group had disbanded in its current form with a view to relaunching.

5303. Health and Safety.

The Proper Officer had produced and circulated the health and safety report to all members, the report and its contents were noted this evening.

5304. Correspondence/Licenses/Notices

- Letter received from a member of the public regarding lack of lighting and non-working lights along the seafront and Runnymede Gardens – Cllr P Crabb will take issue to NDC.
- Preliminary prospectus received from Art and Framing asking for support from this Council – The Proper Officer to send a letter of support and also provide information on the local art groups already formed.

5305. Finance

a) To adopt the Statement of accounts as at 30 September 2020 – The tabled statement of accounts was proposed by Cllr R Donovan, seconded by Cllr F Pearson and agreed by all members.

b) To pass invoices for payment as at 30 September 2020

All invoices tabled were proposed by Cllr R Donovan, seconded by Cllr G Schofield and agreed for payment by all members.

Invoices for the Vision Community Centre were proposed by Cllr R Donovan, seconded by Cllr F Pearson and agreed for payment by all members.

5306. Chairs Discretion

Cllr J Williams asked when the Tyrrell MIU would be open again, Cllr P Crabb said he would forward an update to all members.

Cllr J Williams asked if there was any updates on the closure of Lloyds Pharmacy on St Brannocks Road, it was noted that there is information on the Combe Coastal Practice website.

Cllr R Donovan noted that a seafront working group had been formed at the last IRB meeting.

The meeting finished at 20:50



Miss Rachel Collins
Proper Officer

15th October 2020