



Minutes of the MEETING OF ILFRACOMBE TOWN COUNCIL held on 14th December 2020

This meeting was held via <https://zoom.us/> and started at 7.00pm

Present: Cllrs: V Gates (Mayor), K Leck, B Gear, J Williams, N Pearson, S Wilson, G Fowler, T Elliott, P Coates, P Yabsley, D Turton, G Schofield, R Donovan, P Crabb, L Aston.

In attendance: John Finn (Assistant Commissioner, CCG), the Proper Officer, the Programme Manager and three members of the public.

In the absence of Pastor Hills, the Proper Officer opened with prayers.
The Mayor welcomed everyone to this evening's meeting and began proceedings.

5328. To receive apologies and reasons for absence: Cllrs: F Pearson (unwell), G Coulter (other commitments).

5329. To receive declarations of interest and consider members' submitted dispensation requests.
Declarations of interest noted: Members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 10/12/18).

5330. Notification of items for information to be raised at Chair's discretion; See minute 5358

5331. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.

Two members of the public voiced their objections to Planning Application 72380 which were noted this evening.

All members agreed to the following item being brought forward.

5332. Planning Applications for consideration – 72380

Recommendation – Members had serious concerns with the impact on the conservation area and the existing building. They also had concerns regarding the wildlife on-site and potential access issues, therefore, this application was moved for **Refusal** and with 12 members in favour and 3 abstentions, the motion was carried. A recorded vote was requested, those in favour of refusal: Cllrs; K Leck, B Gear, N Pearson, R Donovan, J Williams, T Elliott, D Turton, P Coates, L Aston, S Wilson, P Yabsley, V Gates, those abstaining: Cllrs; G Fowler, P Crabb, G Schofield.

Two members of the public left the meeting at this point.

5333. To approve and adopt the minutes of the Full Council meeting – 9th November 2020.

Cllr G Fowler proposed that the minutes of the meeting were a true and correct record, Cllr T Elliott seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting.

5334. Minutes of Planning Committee meeting – 16th November 2020 (to note & approve recommendations)

Cllr G Fowler presented the minutes of the meeting which were noted this evening.

5335. Minutes of the Finance & General Purpose Meeting – 23rd November 2020 (to note & approve recommendations)

Cllr R Donovan presented the minutes of the meeting which were noted this evening.

Recommendations made at the meeting were agreed as follows;

- that the draft Precept total of £272,202 (representing a 2.20% increase) be adopted for the financial year 2021/22 (proposed by Cllr R Donovan, seconded by Cllr L Aston, agreed by all members)
- to purchase a laptop for the Community Engagement Coordinator (on secondment to Project Coordinator) at a cost of £1,200 (proposed by Cllr R Donovan, seconded by Cllr B Gear, agreed by all members)

5336. Minutes of Staffing Committee meeting – 7th December 2020 (to note and approve recommendations)

Cllr V Gates presented the minutes of the meeting which were noted this evening.

Recommendation made at the meeting were agreed as follows;

- to agree staffing costs of £281,747 for 2021/22 (proposed by Cllr V Gates, seconded by Cllr B Gear, agreed by all members)

5337. Tyrrell MIU – John Finn, Assistant Commissioner, CCG

The Assistant Commissioner talked through the current situation and future plans for the MIU (Minor Injuries Unit) and assured members that the facility will re-open 7 days a week as soon as it's able to do so. Mr Finn will attend the March meeting of Full Council with an update and welcomes any direct questions from members.

The CCG Assistant Commissioner left the meeting at this point.

5338. To adopt Council and Committee meeting dates as schedule for 2021

The Proper Officer had circulated proposed dates for Council and Committee meetings for 2021, all of which were agreed by all members.

5339. Neighbourhood Plan

Cllr S Wilson noted that she had reviewed the housing needs assessment and that she had not yet looked at the Local Plan. There were no further updates this evening.

5340. Climate Change

Cllr N Pearson had submitted a report which had been circulated to all members and was noted this evening.

5341. Watersports Centre Proposal

Cllr G Fowler noted that the tendering process had begun with a deadline of 20th January 2021.

5342. Dotto Train Contract

Cllr R Donovan noted that the contract had now been signed and that ITC is now responsible for the Dotto Train which is currently undergoing its safety inspection. There are currently talks being held with a local company regarding running the train in association with ITC.

5343. Ilfracombe Seafront – report ITC 449, Cllr R Donovan

Cllr R Donovan had written report ITC 449 which had been previously circulated to all members. Cllr R Donovan proposed that some of the Regeneration reserves are used to engage an architect to produce a design for an area of the seafront as per the recommendations within the report, Cllr B Gear seconded and all members were in favour.

Cllr P Crabb declared a pecuniary interest in the next item and withdrew from the meeting while discussions and voting took place.

5344. To approve rendering costs for Ropery Road car park

The Proper Officer had circulated two quotes received for rendering and noted that several other quotes had been sought but were not forthcoming. Cllr B Gear proposed to spend £4,752.31 on rendering the walls at Ropery Road car park, Cllr G Fowler seconded and with all members in favour and two abstentions, the motion was carried.

Cllr P Crabb returned to the meeting.

5345. Public Toilets

The Proper Officer had circulated correspondence received from the Chief Executive of North Devon Council to all members regarding whether this Council would consider taking over public conveniences. Members agreed that this item would be deferred until after the Parish Forum which is due to take place on 16th December.

5346. Planning Applications for consideration

Members agreed to reinforce the previous response and Cllr N Pearson agreed to draft a response and circulate to all members prior to submission to the Lead Planning Officer.

5347. To consider a proposal to set-up Community Land Trust – Cllr T Elliott

Members agreed to defer this item until the January meeting.

5348. To sign up with D&C Police to support Zero Tolerance to Hate Campaign – Cllr T Elliott

Cllr T Elliott had written report ITC 448 which had been circulated to all members.

Cllr T Elliott proposed that this Council pledges to the Zero Tolerance to Hate Campaign as per the recommendation within the report, Cllr R Donovan seconded and all members were in favour.

5349. Parking issues at local schools – Cllr T Elliott

Cllr T Elliott voiced her concerns regarding the parking at the local schools and noted that DCC Highways have agreed to re-paint the double yellow lines. It was agreed that Cllr T Elliot would draft a letter to Devon County Cllr Stuart Hughes and circulate to all members prior to sending.

Cllr V Gates will draft a press release highlighting the concerns raised by ITC.

5350. Proposal for promotional video of Ilfracombe (Marketing) – Cllr V Gates

Members agreed to defer this item until the January meeting.

5351. To note the Proper Officer's report

The Proper Officer had circulated her report to all members and the report and its contents were noted this evening. Cllr N Pearson asked for a breakdown of expenditure and a breakdown of reserves.

5352. Report from the Programme Manager (to include One Ilfracombe Update).

The Programme Manager had circulated his report to all members and it was noted this evening. The Programme Manager noted the first newsletter section of the Ilfracombe Magazine has gone to print.

5353. Reports from County/District Councillors (written reports requested).

Cllr P Crabb had circulated his County update to all members during the meeting.

Cllr N Pearson had submitted her report which had been circulated to all members and was noted this evening.

5354. Reports from Working Groups and Councillor Champions (written reports requested).

Nothing to report this evening.

5355. Health and Safety.

The Proper Officer had produced and circulated the health and safety report to all members, the report and its contents were noted this evening.

5356. Correspondence/Licenses/Notices

Nothing had been received that wasn't covered on the agenda this evening.

5357. Finance

a) To adopt the Statement of accounts as at 30 November 2020 – The tabled statement of accounts was proposed by Cllr R Donovan, seconded by Cllr B Gear and agreed by all members.

b) To pass invoices for payment as at 30 November 2020

All invoices tabled were proposed by Cllr R Donovan, seconded by Cllr B Gear and agreed for payment by all members.

Invoices for the Vision Community Centre were proposed by Cllr R Donovan, seconded by Cllr P Crabb and agreed for payment by all members.

5358. Chairs Discretion

- Cllr B Gear noted an update received from a former Ilfracombe PCSO.
- Cllr B Gear noted the High Street car park had been listed for sale and asked if this Council could express an interest, Cllr P Crabb will make some enquiries.
- It was noted that former Cllr Sue Rawle had sadly passed away, all members offered their condolences to the family.

This part of the meeting finished at 21:15

The remaining member of the public left the meeting at this point.

5359. To propose: *that under Section 1, Paragraph 2 of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraph 1 and 8 of schedule 12A to the Local Government Act 1972 (see section 1 and part 1 of schedule 1 to the Local Government (Access to Information) Act 1985, as amended by the Local Government (Access to Information) (Variation) Order 2006.*

5360. Planning Application confidential documents for amended application for consideration

The documents were acknowledged and members will ask NDC experts to evaluate.

The Proper Officer and the Programme Manager were asked to leave the meeting at this point.

5361. Staffing costs

The proposed staffing costs from the Staffing Committee were agreed by all members.

The meeting finished at 21:30

15th December 2020

Miss Rachel Collins
Proper Officer

