



## **Minutes of the MEETING OF ILFRACOMBE TOWN COUNCIL held on 11<sup>th</sup> January 2021**

This meeting was held via <https://zoom.us/> and started at 7.00pm

**Present:** Cllrs: V Gates (Mayor), K Leck, B Gear, J Williams, N Pearson, S Wilson, G Fowler, T Elliott, P Coates, P Yabsley, D Turton, G Schofield, R Donovan, P Crabb, L Aston, G Coulter.

**In attendance:** The Proper Officer, the Programme Manager and a representative from the North Devon Journal.

In the absence of Pastor Hills, there were no prayers this evening.  
The Mayor welcomed everyone to this evening's meeting and began proceedings.

**5362. To receive apologies and reasons for absence:** Cllrs: F Pearson (unwell).

**5363. To receive declarations of interest and consider members' submitted dispensation requests.**  
Declarations of interest noted: Members were reminded of the requirement to note their declarations of interest as required under the code of conduct (revised 10/12/18).

**5364. Notification of items for information to be raised at Chair's discretion;** See minute 5384/5387

**5365. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.**  
No requests this evening.

**5366. To approve and adopt the minutes of the Full Council meeting – 14<sup>th</sup> December 2020.**  
Cllr V Gates proposed that the minutes of the meeting were a true and correct record, Cllr G Fowler seconded and with all in favour they were adopted. Members who were not present at the meeting abstained from voting.

**5367. Minutes of Planning Committee meeting – 21<sup>st</sup> December 2020 (to note & approve recommendations)**  
Cllr G Fowler presented the minutes of the meeting which were noted this evening.

**5368. Minutes of the Finance & General Purpose Meeting – 21<sup>st</sup> December 2020 (to note & approve recommendations)**  
Cllr R Donovan presented the minutes of the meeting which were noted this evening.

**Recommendations made at the meeting were agreed as follows;**

- To purchase additional CCTV for the Lantern and the Ilfracombe Centre at a cost of £2,215.10 + VAT (proposed by Cllr R Donovan, seconded by Cllr B Gear, agreed by all members)
- To agree a grant budget of £18,350 (proposed by Cllr R Donovan, seconded by Cllr G Schofield, agreed by all members)

**5369. Minutes of Staffing Committee meeting – 4<sup>th</sup> January 2021 (to note and approve recommendations)**

Cllr K Leck presented the minutes of the meeting which were noted this evening.

**Recommendation made at the meeting were agreed as follows;**

- to implement an appropriate environmental policy and procedure (proposed by Cllr K Leck, seconded by Cllr N Pearson, agreed by all members)

**5370. Neighbourhood Plan**

Cllr S Wilson noted that there had not been any recent meetings and that the consultation questionnaire had been published in the local community magazine.

**5371. Climate Change**

Cllr N Pearson had submitted a report which had been circulated to all members and was noted this evening.

**5372. Watersports Centre**

Cllr G Fowler noted that the tendering process had begun with a deadline of 20<sup>th</sup> January 2021.

### **5373. Public Toilets**

Cllr N Pearson noted that she is awaiting a report on status and costs from NDC.

### **5374. To discuss and agree the Pathfinder Flood Alert Project**

Members asked the Programme Manager to bring a report of more information and costs to the next F&GP Committee meeting.

### **5375. To consider a proposal to set-up Community Land Trust – Cllr T Elliott**

Cllr T Elliott had submitted a report which had been circulated to all members. District Councillors will follow up and feed into the Neighbourhood Plan working group.

### **5376. Proposal for promotional video of Ilfracombe (Marketing) – Cllr V Gates**

Cllr V Gates noted a marketing meeting has been scheduled for the end of January and that more information will be brought to the next meeting.

### **5377. To note the Proper Officer's report**

The Proper Officer had circulated her report to all members and the report and its contents were noted this evening.

### **5378. Report from the Programme Manager (to include One Ilfracombe Update).**

The Programme Manager had circulated his report to all members and it was noted this evening.

### **5379. Reports from County/District Councillors (written reports requested).**

Cllr P Crabb had circulated his County update to all members during the meeting.

Cllr N Pearson had submitted her report which had been circulated to all members and was noted this evening.

Cllr G Fowler provided members with a verbal update.

### **5380. Reports from Working Groups and Councillor Champions (written reports requested).**

Cllr T Elliott had submitted a housing champion report which had been circulated to all members and was noted.

### **5381. Health and Safety.**

The Proper Officer had produced and circulated the health and safety report to all members, the report and its contents were noted this evening.

### **5382. Correspondence/Licenses/Notices**

- Email received regarding a planning application for change of use to a shop on the high street – ITC Planning Committee will consider upon receiving the application.
- Census Information received from NDC along with Councillor Handbook – noted.
- Email from a member of the public raising concerns about the removal of shrubs from St James' Park – The Proper Officer will follow up with NDC.

### **5383. Finance**

**a) To adopt the Statement of accounts as at 31 December 2020** – The tabled statement of accounts was proposed by Cllr R Donovan, seconded by Cllr B Gear and agreed by all members.

### **b) To pass invoices for payment as at 31 December 2020**

All invoices tabled were proposed by Cllr R Donovan, seconded by Cllr L Aston and agreed for payment by all members.

Invoices for the Vision Community Centre were proposed by Cllr R Donovan, seconded by Cllr P Coates and agreed for payment by all members.

### **5384. Chairs Discretion**

- Cllr T Elliott asked if a letter could be sent to Lloyds Pharmacy with concerns relating to the closure of the Lloyds Pharmacy at the surgery.
- Cllr K Leck noted he is in good health and that Cllr V Gates will be implementing a gradual handover of Mayoral duties in time for May.

This part of the meeting finished at 20:30

The representative from the North Devon Journal left the meeting at this point.

**5385. To propose:** *that under Section 1, Paragraph 2 of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraph 1 and 8 of schedule 12A to the Local Government Act 1972 (see section 1 and part 1 of schedule 1 to the Local Government (Access to Information) Act 1985, as amended by the Local Government (Access to Information ) (Variation) Order 2006.*

**5386. Discuss and agree operating partnership for the Dotto Land Train**

Members discussed a temporary arrangement. Cllr R Donovan and the Programme Manager will follow up.

**5387. Chairs Discretion**

Members discussed an opportunity which had arisen with the majority of members in favour of pursuing. A proposal will be brought to the next meeting.

The meeting finished at 20:55

12<sup>th</sup> January 2021

Miss Rachel Collins  
Proper Officer

