



*Members of Ilfracombe Town Council – You are hereby summoned to attend:*

**Full Council Meeting – Monday 13<sup>th</sup> September 2021 at 7pm**

**The Council Chamber, The Ilfracombe Centre, High Street, Ilfracombe EX34 9QB**

**Council Members are requested to arrive no later than 6.45pm**

**Members of the public are requested to arrive no earlier than 6.45pm**

*The meeting will be opened with prayers. Anyone not wishing to join during this period can request to be seated in the 'waiting room' and invited to join the meeting directly afterwards.*

**AGENDA**

- 1. To receive apologies and reasons for absence**
- 2. To receive declarations of interest and consider members' submitted dispensation requests**
- 3. Notification of items for information to be raised at Chair's discretion**
- 4. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes** (requests must be made in advance by contacting [itc@northdevon.gov.uk](mailto:itc@northdevon.gov.uk) or Tel: 01271 855300)
- 5. To approve and adopt the minutes of the Full Council meeting – 9<sup>th</sup> August 2021 – Cllr K Leck**
- 6. Minutes of Planning Committee meeting (to note and approve recommendations) – 16<sup>th</sup> August 2021– Cllr G Fowler**
- 7. Minutes of the Finance & General Purposes Meeting – 23<sup>rd</sup> August 2021 (to note and approve recommendations) – Cllr R Donovan**
  - a)** Recommendation that Berensons be appointed as the retained solicitor for Ilfracombe Town Council.
  - b)** Recommendation to consider Report ITC 473 - Work Hub Proposal.
- 8. Minutes of Staffing Committee meeting (to note and approve recommendations) – 6<sup>th</sup> September 2021– Cllr M Faye**
  - a)** Recommendation that the Staff Restructuring Proposal be accepted
- 9. Proper Officer Role – Cllr N Pearson**

10. Report - Councillor E-mail access – Programme Manager
11. Dotto Road Train: Update – Cllr R Donovan/Programme Manager
12. Road Warden Scheme – Cllr. N Pearson
13. Marketing report – Cllr K Leck
14. Programme Manager Report; including One Ilfracombe. (to note report and approve recommendations)
15. To receive reports from County/District Councillors (written reports requested)
16. To receive reports from Working Groups and Councillor Champions (written reports requested)
17. To receive Correspondence/Licenses/Notices
  - a) Remembrance Day e mail
18. To pass invoices for payment as at 31<sup>st</sup> August – Cllr R Donovan
19. Chairs Discretion

*Members of the Press and Public welcome*

**20. Exclusion of Public and Press and Restriction of Documents**

*To propose that under Section 1, Paragraph 2 of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraph 1 and 8 of schedule 12A to the Local Government Act 1972 (see section 1 and part 1 of schedule 1 to the Local Government (Access to Information) Act 1985, as amended by the Local Government (Access to Information) (Variation) Order 2006 and that all documents and reports relating to the items be confirmed as 'Not for Publication'*

**Part B: Confidential Restricted Information**

22. Employee complaint
23. Ilfracombe Centre Lease – review
24. Car park – High Street Car Park

*Kit Leck*

Cllr Kit Leck, Chair, Ilfracombe Town Council  
Tel: 01271 855300

8<sup>th</sup> September 2021